



पूर्वी क्षेत्र के लिए भारतीय कृषि अनुसंधान परिषद का अनुसंधान परिसर

**ICAR RESEARCH COMPLEX FOR EASTERN REGION**

(भारतीय कृषि अनुसंधान परिषद INDIAN COUNCIL OF AGRICULTURAL RESEARCH)

आई.सी.ए.आर. परिसर, पोस्ट – बिहार भेटनरी कॉलेज, पटना – 800014 (बिहार), भारत  
ICAR Parisar, P/o - Bihar Veterinary Collage, Patna – 800 014 (Bihar), INDIA  
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**By Speed Post**

**Date- 27/09/2016**

F. No. IRCER/P&S-07/16-17/ARC of CO<sub>2</sub> Gas / 4143-56

To,

M/s

**Sub: Quotation for Refilling of CO<sub>2</sub> Gas Cylinders under ARC rate basis at ICAR-RCER, Patna - reg.**

Sir,

ICAR Research Complex for Eastern Region, Patna, a unit of Indian Council of Agriculture Research, Ministry of Agriculture, Govt. of India, invites quotations for “**Refilling of CO<sub>2</sub> Gas Cylinders under Annual Rate Contract**” from the reputed suppliers.

Sr. No.	Particulars	Quantity	EMD (Rs.)
		FOR (ICAR-RCER, Patna)	
1.	<b>Refilling of CO<sub>2</sub> Gas Cylinders</b>	<b>Anticipated</b>	
i.	30 Kg of CO <sub>2</sub> Gas in one Cylinder	150 Nos.*	<b>NIL</b>

\* This quantity is only anticipated figure without any commitments towards any specific quantity; therefore, no EMD is applicable in this case.

Accordingly it is requested to quote your lowest rates, with maximum possible discount on Net Dealer Price (NDP), if any, in the enclosed format of quotation (on your letter head) for the above-listed items, keeping in view the following terms and conditions:-

1. The offered rates should reach this office on or before **18.10.2016 up to 2.30 PM** at the latest. The rate(s) must remain valid for the entire rate-contract period of one year, from the date of award of rate-contract. The quotation received thereafter will not be considered. The quotations so received will be opened on **same working day at 3.00 PM**.
2. The Purchaser reserved the right to conclude more than one rate contract for the same item. The Purchaser as well as the supplier may withdraw the rate contract by serving suitable notice to each other. The notice period is herein prescribed to be one month. In case of emergency, the ICAR-RCER may purchase the same item through adhoc contract with a new supplier.
3. No advance payment will be made but payment is assured within 30 days from the date of satisfactory receipt of supply and submission of your bill, subject to the condition that all the required formalities are accomplished before submission of bill.

As per the new Government of India guidelines, the e-payment has been made mandatory with effect from 1<sup>st</sup> April, 2012. Hence, each and every Bidder must submit his Bank Account details in the Quotation itself, so that the payment admissible to the Supplier is released in his favour through the mode of e-payment.

**Contd./02**

3. Items may be deleted / increased or decreased as per requirement, while placing the supply order. Offers should be supported by manufacturer's printed price list, wherever applicable. Detailed specifications, make, guarantee period and leaflet/catalogue should be sent along with the quotation.
4. The rates for respective quantities to be delivered at respective sites, should be quoted in enclosed format of Price Schedule on F.O.R at respective Delivery Points i.e. ICAR Research Complex for Eastern Region, Patna, Bihar. The Bidder should also enclose copies of minimum two Purchase Orders awarded by other Purchasers, to prove the reasonability of the quoted Rate(s).
5. The supply will have to be made at regular intervals as per the respective supply orders to be issued during the rate-contract period of one year. The **supply & installation** will have to be completed within **15 days** from the date of receipt of the respective supply order(s). In the case of failure to execute the supply within the period stipulated in the respective supply order(s), **penalty will be charged @ 0.05% per day.**

6. **Excise Duty:-**

*Vide Notification No. 10/97-CE dated 1.3.1997 (as amended by 16/07-CE), the **goods** to be supplied to Indian Council of Agricultural Research (ICAR) and its constituent Institutes against ICAR contracts (including contracts executed by ICAR Institutes) for **any Research-related purposes** are **fully exempted** from levy of any **Excise Duty, consequential sales tax / VAT, etc., provided the prices are quoted ex-works by the Supplier.***

Keeping this in view, the **supplier** shall ensure that the **stores** to be **supplied** by the **supplier** against the **contract** placed by the **purchaser** are **exempted** from levy of any Excise duty or consequential sales tax **and**, accordingly, **obtain the necessary Excise Duty Exemption Certificate** from the **purchaser**.

7. **Customs Duty:-**

In respect of imported stores offered from abroad, the Bidder shall specify the rate as well as the total amount of customs duty payable. The Bidder shall also indicate the corresponding Indian Customs Tariff Number applicable for the goods in question.

It must be always kept in view that vide *Notification No.51/96-Customs dated 23.7.1996 (as amended on date)*, the imported goods to be supplied to Indian Council of Agricultural Research (ICAR) and its constituent Institutes against ICAR contracts (including contracts executed by ICAR Institutes) for any Research-related purposes are substantially exempted from levy of any Custom duty, and, subsequently **fully exempted from any consequential excise duty / sales tax / VAT, etc..**

Keeping this in view, the supplier shall ensure that the imported stores to be supplied by the supplier against the contract placed by the purchaser are exempted to the admissible extent from levy of any Custom duty or consequential excise duty or sales tax and, accordingly, **obtain the necessary Custom Duty Exemption Certificate** from the **purchaser**.

8. **Warranty** period shall be **12 months** from the date of satisfactory installation and commissioning of the Items. Warranty clause shall be applicable in case of leakage/short-supply/adulteration, etc, in respect of the supplied items/parts viz. CO<sub>2</sub> , Cylinders, knob, etc.

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9. **Mandatory documents to be attached are:**

- i. **REGISTRATION CERTIFICATE**
- ii. **COPY OF VAT/SALES TAX NUMBERS**
- iii. **INCOME TAX RETURN OF 2014-15 OR LATEST**
- iv. **COPY OF PAN CARD**

**The above document must be enclosed with the quotation, failing which the quotation may not be considered.**

11. The bids will be evaluated based on the rates quoted by bidders. The lowest-quoting bid amongst the Technically responsive Bidders would be considered for the award of Contract.
12. **Performance Security @ 5% of the anticipated overall drawal during the rate-contract period of one year, will be obtained at the time of award of rate-contract, from the successful rate-contract awardee(s), in the shape of Demand Draft/Bank Guarantee drawn in favour of “ICAR Unit: ICAR-RCER, Patna”, which will be refunded after satisfactory completion of rate-contract period of one year.**
13. Tendering firm will be required to indicate their valid Income Tax /PAN No., Sale Tax / VAT numbers, Bank details for releasing of payment through RTGS etc.
14. Conditional offers are liable to be rejected summarily.
15. The Director, ICAR Research Complex for Eastern Region, Patna reserves all rights to accept or reject any of the quotations without assigning any reasons thereof.
16. **The tender document should be submitted intact with tenderer’s signature and seal on every page and any pages should not be detached.** Failing this, the firm would be disqualified on technical grounds.
- 18 **VALIDITY OF BID MUST BE FOR AT LEAST 90 DAYS.**

The quotations should be addressed to the **Asstt. Admin. Officer, ICAR Research Complex for Eastern Region, ICAR Parisar, P.O.: Bihar Veterinary College, Patna – 800014 (Bihar)** in a sealed cover superscribed quotation for **“ARC for Refilling of CO<sub>2</sub> Gas Cylinders at ICAR-RCER, Patna”**.

Yours faithfully,

  
Assistant Administrative Officer

Schedule/Item No. :

**B. SUMMARY PRICE SCHEDULE FOR INDIAN COMPONENTS AND RELATED SERVICES FOR GOODS**

Schedule No.	Particulars	Total price (₹)		
		Qty	Unit Price	Total
(1)	(2)	(3)	(4)	(5) = {(3) x (4)}
i.	<b>Refilling of CO<sub>2</sub> Gas Cylinders</b> 30 Kg of CO <sub>2</sub> Gas in one Cylinder	150.00		
		Total Value		<b>Rs.</b>

i) Please indicate name & full address of your Banker(s)	:					The Banking details are required to ensure Financial Transparency, & to facilitate timely payment through E-Payment / ECS / RTGS / LC, etc.
ii) Please provide your Bank A/c. No., Bank Code, IFSC Code.	:	Bank A/c. No.:	Bank Code with branch details	IFS Code:	MICR Code:	

Name & Business address of bidder :

Seal & Signature of bidder (with date) : \_\_\_\_\_