



हर कदम, हर उमर  
किसानों का हमसाथ  
भारतीय कृषि अनुसंधान परिषद

Agrisearch with a human touch

भारतीय कृषि अनुसंधान परिषद का पूर्वी अनुसंधान परिसर

ICAR Research Complex for Eastern Region

(ISO 9001 : 2008 Certified)

(भारतीय कृषि अनुसंधान परिषद/ INDIAN COUNCIL OF AGRICULTURAL RESEARCH)

आई.सी.ए.आर. परिसर, पोस्ट-बी.वी. कॉलेज, ICAR Parisar, P.O.: B.V. College

पटना-800 014 (बिहार) Patna - 800 014 (Bihar) India

F.No.IRCER/2019/1-1/Misc./Vol.VI / 274-278

Date: May 21, 2020

### OFFICE ORDER

Sub: **Preventive measures to contain the spread of COVID-19 - reg. Lockdown 4.0 .**

In continuation of the Office Orders of even number dated 23.03.2020, 25.03.2020, 18.04.2020, 30.04.2020 and 02.05.2020 and in strict implementation of the **MHA Order No.40-3/2020-DM-I (A) dated 17.05.2020**, the **DoPT O.M. No. 11013/9/2014-Estt.A.III dated 18.05.2020**, the **DoPT O.M. No. 11013/9/2014-Estt.A.III dated 19.05.2020**, and the **Council's Urgent/Important Communication dated 19.05.2020**, --- read with the **Order No. जी/आपदा-06-022/2020-317/अ.यु.स.को. पटना, dated 18.05.2020** issued by गृह विभाग, बिहार सरकार and the **Order No. 4276/गो, पटना, dated 19.05.2020** issued by जिलाधिकारी, पटना (copy enclosed), --- thereby extending the **National Lockdown with certain additional relaxations, upto the 31<sup>st</sup> May, 2020**, --- the following decisions are hereby made during the extended **Lockdown 4.0** period upto the **31<sup>st</sup> May, 2020 (Sunday)**, in order to mitigate the hardship to the public and the employees:-

1. The **Scientists and Officers** serving in the **Level-12 and above** are **allowed on regular basis to attend the office.**
2. For **rest of the Officers and employees** serving in the **grades below Level-12**, the **Duty Roster** may be prepared in a **staggered manner** by the **respective Heads/Officers-in-charge of Divisions/Research Centres/Sections**, under intimation to the undersigned, so as to ensure that their number in the office on any given working day is only 33% at ICAR-RCER, Main Campus, Patna (as per aforementioned GoB Order dated 18.05.2020) and only 50% at all other Research Centres/KVKs and ICAR-MGIFR, Motihari (as per aforementioned DoPT O.M. dated 18.05.2020). **Biometric attendance shall continue to be suspended until further orders.**
3. It may be further be ensured as per the aforementioned DoPT O.M. dated 19.05.2020 that the **employees having underlying conditions (co-morbidities) and undergoing treatment** for these ailments **before lockdown**, may as far as possible, be **exempted from roster duty upon production of medical prescription from treating physician** under CGHS/CS(MA) Rules, as applicable. Similarly, **Persons with Disabilities and Pregnant Women** may also **not be included in the roster to be prepared.**
4. As the **attendance in Institute Research Committee (IRC) meetings** is a **mandatory activity**, the **concerned Scientists** shall **duly attend these IRC meetings, either from home or at workplace**, as per **their own convenience**, for which **respective HoDs may be contacted through email, WhatsApp or other means of communication.** **All HoDs shall finish the Divisional IRC meetings as per the Plan.**
5. The **employees working from home on any given working day**, as per the **duty roster**, may **remain prepared to be called to perform any urgent duty in office** and accordingly **remain available on their Mobile Phones to be contacted through email/WhatsApp.**
6. The **Research Centres, KVKs and the ICAR-MGIFRI, Motihari** are required to **follow the aforementioned DoPT OMs dated 18.05.2020 and 19.05.2020**, and **simultaneously take a note of any guidelines** subsequently issued by the **local administration** for the **necessary follow-up action.**
7. All the **necessary COVID-19 safeguards viz. social distancing, the use of Thermal Scanners and Sanitizers at entry-points, non-entry of visitors in campuses, use of Face Masks, use of Aarogya Setu App** (as per DoPT OM dated 29.04.2020), etc., as **already enumerated in the Standing Guidelines** issued from time to time by **MoHFW, MHA and DoPT**, may **duly be followed** by all the employees, in the **interest of all.**

(B.P. Bhatt)  
DIRECTOR

Encl.: Orders issued by ICAR/Central/State Govt. on Lockdown 4.0

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**Distribution:-**

1. All the Heads/Officer-in-charge/PCs at ICAR-RCER, Patna, its RCs at Ranchi/Darbhanga and KVKs at Buxar & Ramgarh, and **ICAR-MGIFREI, Motihari**;
2. All the employees (*through e-mail/ICAR-RCER Notice Boards/website*);
3. Under Secretary (**GAC**), ICAR, Krishi Bhawan, New Delhi – 110 001; &
4. Under Secretary (NRM), ICAR, Krishi Anusandhan Bhawan, New Delhi – 110 012.
5. ICAR-RCER Notice Boards/Website.





भारतीय कृषि अनुसंधान परिषद  
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**  
कृषि भवन, डॉ. राजेंद्र प्रसाद मार्ग, नई दिल्ली-110001  
Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001

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**URGENT / IMPORTANT**

Dated the 19<sup>th</sup> May, 2020

Subject - COVID-19 - necessary action and compliance.

Kindly refer to guidelines circulated by the Home Secretary, Govt. of India, vide Order No. 40-3/2020-DM-I(A), dated 17<sup>th</sup> May, 2020 and DoPT OM No. 11013/9/2014-Estt.A.III dated 18<sup>th</sup> May, 2020 (copies enclosed).

All ICAR Institutes/Centers/Stations etc. are advised to scrupulously follow the provisions and guidelines as issued above with adherence to advisories issued by concerned State Governments/District Administration so that all necessary steps are taken to withstand the rigors of COVID-19. All institutes will also earnestly follow the instructions related to Aarogya Setu App, cleanliness, sanitization, social distancing usage of masks etc.

S/d  
**(K.K. Kulshreshtha)**  
**Director (Admn.)**

**Encl:** As above

**Copy to:**

1. All Directors of ICAR institutes/Centers/Stations
2. PSO to DG, ICAR/PPS to Secretary, ICAR/PPS to AS&FA, DARE/ICAR
3. DS (GAC), ICAR, KB
4. Guard File.

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAWAN: NEW DELHI**

F. No. GAC-21-24/2020-CDN

Dated- 17/5/2020

**ENDORSEMENT**

Ministry of Home Affairs, Government of India, North Block, New Delhi has issued Order No.40-3/2020-DM-I(A) dated 17.05.2020 regarding lockdown measures to contain the spread of Covid-19 upto 31/5/2020. The above mentioned Order dated 17.5.2020 is being uploaded on the ICAR website [www.icar.org.in](http://www.icar.org.in) and e-office for information and necessary action.

Sd/-  
(Ajai Verma)  
Under Secretary (GAC)

Distribution :-

1. Directors/ Project Directors of all ICAR Institutes, National Research Centres/ Project Coordinators/Coordinated Research Projects /ATARIs / Bureaux for information and compliance.
2. All Officers/Sections at ICAR Krishi Bhawan/KAB - I & II/NASC
3. Secretary (SS), CJSC, CSWCRTI, Dehradun.
4. Secretary (SS), HJSC, ICAR.
5. Sr.PPS to DG, ICAR/ PPS FA (DARE)/ PPS to Secretary, ICAR
6. Media Unit for placing on the ICAR website.
7. Guard file/Spare copies

