

Agri-Business Incubation Project

ICAR-Research Complex for Eastern Region

ICAR-Parisar, Patna-800 014

Application Form

1. **Full Name (in block letters):** _____
 2. Nature of Organization (Tick one):
 - Individual Entrepreneur
 - Sole Proprietorship
 - Subsidiary
 - Pvt. Ltd, Public ltd.
 - Producers Company
 - Association
 - Non-Government organization
 - Government Organization
- Affix a passport size
photograph
3. Occupation: _____
 4. Age: _____ Sex (M/F/T): _____ Aadhaar Number: _____
 5. Highest Educational Qualification: _____
 6. Communication Address: _____
City: _____ State: _____ Pin code: _____
Phone: _____ email: _____
 7. Experience in Agriculture & allied fields: _____ years _____ months
 8. Select the unit of ABI center you wish to join
 - Patna unit
 - Ranchi unit
 9. Innovative Business Idea (refer to Annexure-I) _____
 10. Preliminary business proposal attached (refer **Annexure-I**): Yes No

Declaration

I will abide by the guidelines and regulations of ICAR-RCER. I understand that, upon selection as an incubate, I have to sign a Memorandum of Agreement (MoA) with ABI centre, FSRCHPR, Ranchi.

Place: _____

Date: _____

(Signature of the Applicant)

Preliminary Project Proposal

Agri Business Incubation Project

ICAR-RCER, Patna

(Add information to each point mentioned below, proposal should not exceed 5-typed pages)

1. Explain your innovative business idea (product/service):
2. Do you/your team members have any previous business experience? If yes, how many years? Provide details of the experience here.
3. Justification of the proposed idea (opportunities and potential for success)
4. Are there competitors for this business? If so, mention how your business will survive?
5. What are your plans to execute this business idea (give a tentative timeline of proposed project activities)?
6. Give details about available infrastructures for the proposed business plan (land, building, machinery etc.)
7. Provide information on infrastructure planned to be built or purchased for this start-up business.
8. Who are your potential customers? What marketing tools will you use to sell your products or service?
9. Have you done market and consumer survey? If so, provide some details of these surveys.
10. Have you estimated your project cost (tentative project budget including capital and recurring)? If so, how much you plan to invest?
11. What are possible funding sources (own sources, loan, subsidy etc.)?
12. Provide details on manpower requirement for your proposed business plan.
13. Provide details on expected output / returns per year.

Declaration: The information that I/we have provided is correct. I further declare that the information that I have provided here with are not proprietary in nature and that I would not make any claim on same. I have also read and understood and accepted the terms and conditions set forth in the disclaimer in the beginning of this application.

Date:

Applicants Signature

Place:

Terms and Conditions

Candidates are required to submit a preliminary ‘Business Proposal’ for the proposed Innovative Business Idea as mentioned in Annexure-I above. The business proposal should not exceed 5 pages. This preliminary proposal is expected to outline the infrastructure availability, man power requirement and availability, budget estimates, funding source, production process, packaging of produce and tentative marketing plans. **This business proposal is the main document for the evaluation by the ‘Advisory Committee’ of the ABI Centre.** The committee will evaluate the proposals and make its recommendations on its suitability for consideration under ABI project.

List of documents required from individual and organization/firm/company

S. No.	List of the Documents to be attached	Individual	Organization/company/firm
1.	Company/Firm/Start up Registration Certificate	No	Yes
2.	PAN Card (Company/Firm)	Yes	Yes
3.	Aadhaar Card (Individual)	Yes	Yes
4.	GST No. (if applicable)	No	Yes
5.	Accreditation (if any)	Yes	Yes
6.	Preliminary business proposal (Annexure-I in application form)	Yes	Yes

1. The filled in application submitted by the individuals/organizations shall accompany with the certified/self-attested copies of relevant documents as applicable.
2. The applicant shall be a citizen of Bihar and Jharkhand states of India. Applications received from other states will not be considered.
3. The incubatees are required to enter into a Memorandum of Agreement (MoA) with ICAR-Research Complex for Eastern Region, Patna, in the prescribed format, as per the terms and conditions approved by the competent authority.
4. An expert committee will scrutinize the applications for follow-up action. Shortlisted individuals/organizations/SHGs/NGOs will be called to discuss their business proposals. The parties should attend the meeting/presentation at their own cost.
5. The modalities will be finalized through mutual discussions and MoA will be signed accordingly.
6. Selected individuals/organizations/SHGs/NGOs and Registered Societies have mandatorily to register with ABI centre as incubatee for a minimum period of one year from signing of MoA.
7. The period of support to the incubates will be at the discretion of the ABI Center and may be extended on mutually agreed terms.
8. For application submission procedure and registration fees please see the project brochure available at <https://icarrcer.icar.gov.in>.