



हर कदम, हर उमर  
किसानों का हमसफर  
भारतीय कृषि अनुसंधान परिषद

Agrisearch with a human touch

भारतीय कृषि अनुसंधान परिषद का पूर्वी अनुसंधान परिसर  
ICAR Research Complex for Eastern Region  
(ISO 9001 : 2008 Certified)  
(भारतीय कृषि अनुसंधान परिषद, INDIAN COUNCIL OF AGRICULTURAL RESEARCH)  
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Date: April 12, 2021

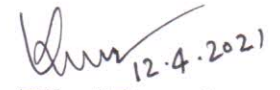
## OFFICE ORDER

Sub: **Preventive measures to contain the spread of COVID - 19.**

In compliance of Home Department, Govt. of Bihar, Order No.जी/आपदा-06-02/2020-2633 dated 09.04.2021, the following decisions are hereby made, in order to mitigate the hardship to the Employees, their families and the general public:-

1. With effect from 13<sup>th</sup> April, 2021 (Tuesday) and upto the 30<sup>th</sup> April, 2021 (Friday) during the above period, **all the Scientists and Officers, serving in Level-12 (i.e. pre-revised GP of Rs. 7,600/-) & above**, have to **physically attend office on all working days**, --- whereas **up to 33% of the remaining Scientists/Officers/employees (i.e. those serving in Level-11 & below)** would **physically attend office by turns**, as per the **Duty-Roster** to be **maintained** by their respective **Controlling Officers** viz. the Centre/Divisional/Sectional/Unit/KVK Heads/Officers-in-charge, who would ensure at their own level that all the essential services and the necessary activities pertaining to various Farm Operations (including Horticultural/Fisheries/ Dairy) remain functional during this extended Lockdown period.
2. All the aforementioned Officers/employees have to come to office, **using their own conveyance** and **duly carrying their Identity Cards**, while **properly covering themselves with face-masks** and other **personal protection gear** to **safeguard themselves against potential COVID-19 infection**.
3. However, the other **Officers/employees, not required to physically attend office on a certain day**, are required to **work from home**, through **Internet**, using their **personal/official Digital devices e.g. Desktop, Laptop, Smart Phone, etc.**, whereas they may also remain fully prepared to be called for emergency duty in exigencies, for which they would be **electronically informed** through telephone/mobile or email/WhatsApp.
4. This Office Order will only be **applicable** to the Offices of ICAR-RCER, Patna lying within the territory of the State of Bihar, thereby covering the **ICAR-RCER Headquarters, Patna**, the **Research Centre for Makhana (RCM), Darbhanga** and the **Krishi Vigyan Kendra (KVK), Buxar**. The FSRCHPR, Ranchi and the KVK, Ramgarh will both be governed by the instructions to be issued by the Government of Jharkhand.

It is hereby further informed to all that in case any **Corona hotspot (i.e. Red zone)** is **notified** by the **local State Government** around the **residential area** of **any of the employees, or if any Employees and/or his/her family member tests positive for COVID-19**, he/she **must promptly inform** the same to this office and **must avoid to physically attend the office** in such a critical situation, and should instead opt to **work from home**, subject to his/her own convenience.

  
(Ujjwal Kumar)  
DIRECTOR (A)

### Distribution:-

1. All the Heads/Officer-in-charge/PCs at ICAR-RCER, Patna, its RCs at Ranchi/Darbhanga and KVKs at Buxar & Ramgarh;
2. All the employees (through e-mail/ICAR-RCER Notice Boards/website);
3. Director (TS & GAC), ICAR, Krishi Bhawan, New Delhi - 110 001; &
4. ICAR-RCER Notice Boards/Website.
5. PPS to DDG (NRM), ICAR, New Delhi.