

Quinquennial Review Team of ICAR-RCER , Patna

Sl. No.	Member Name	Designation
1	Dr. AN Mukhopadhyay, Former VC, AAU, Jorhat	Chairman
2	Dr. VV Sadamate, Former Adviser Agriculture, Planning Commission, GOI	Member
3	Dr. P.K. Mahapatra, Former Dean, CA, OUAT,Bhubaneswar, Odisha	Member
4	Dr. Kusumakar Sharma, Former ADG (HRD), ICAR	Member
5	Dr. K. K. Satapathy, Former director, NIRJAFT, Kolkata	Member
6	Dr. Anup Das, Director, ICAR RCER, Patna	Director
7	Dr. Abhay Kumar, Principal Scientist, ICAR RCER, Patna	Member Secretary
8	Dr. Kamal Sarma, Principal Scientist, ICAR RCER, Patna	Member Secretary

Research Advisory Committee of ICAR-RCER , Patna

SINo.	Member Name	Designation
1	Dr. K.D. Kokate (Former Deputy Director General, Agricultural Extension) Indian Council of Agricultural Research, Krishi Anusandhan Bhawan-I, Pusa, New Delhi, India	Chairman
2	Dr. Masood Ali (Ex-Director) ICAR -Indian Institute of pulses Research , Kanpur.	Member
3	Dr. S. Kumar (Former Head) Regional centre, ICAR-RCER, Ranchi, Jharkhand.	Member
4	Dr. K.N. Tiwari Prof. (Retd), IIT Kharagpur Professor (Emeritus), Agricultural and Food Engineering Department, Indian Institute of Technology, Kharagpur-721302	Member
5	Dr. S.D. Singh Former ADG(F) ICAR New Delhi	Member
6.	Dr. Kamal Sarma Principal Scientist ICAR-RCER, Patna	Member Secretary

Institute Management Committee of ICAR-RCER , Patna

SINo.	Member Name	Designation
1	Director ICAR-RCER, Patna	Chairman
2	Director (Animal Husbandry) Govt. of Bihar	Member
3	Director, Horticulture , Govt. of Jharkhand	Member
4	Director of Extension Education , BAU, Sabour	Member
5	Shri Dilip Kumar Singh Devnandan Sadan, Village- Mahnar Tara Chauri, Ward No.16, P.O. Mahnagar, District-Vaishali-844506 (Bihar)	Member
6	Smt. Saroj Ranjan Sinha Village-Kantchak, Post Office-Meetachak, Police Station-Gopalpur, District-Patna-804 453 (Bihar)	Member
7	Dr. V.K. Mishra Head, ICAR-CSSRI, Regional Research Centre, Lucknow.	Member
8	Dr. N. Ravi Shankar Principal Scientist (Agronomy), ICAR-IIFSR, Modipuram	Member
9	Dr. Kamal Prasad Mohapatra Principal Scientist (Agroforestry), ICAR-NBPGR, New Delhi.	Member
10	Dr. P.S. Brahmanand Principal Scientist (Agronomy), ICAR-IIWM, Bhubaneswar	Member
11	Dr. Amitava Dey Principal Scientist (Animal Nutrition), ICAR-RCER, Patna	Member
12	ADG (AAF&CC)	Member
13	Finance & Accouns Officer ICAR-IINRG, Ranchi	Member
14	Administrative Officer ICAR-RCER, , Patna	Member Secretary



भारतीय कृषि अनुसंधान परिषद का पूर्वी अनुसंधान परिसर
ICAR RESEARCH COMPLEX FOR EASTERN REGION
 (भारतीय कृषि अनुसंधान परिषद/INDIAN COUNCIL OF AGRICULTURAL RESEARCH)

आई.सी.ए.आर. परिसर, पोस्ट-बिहार वेटनरी कॉलेज, पटना - 800014 (बिहार), भारत
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F. No. IRCER/2011/Estt./1-37-Const. of Committee/

Date- 08.04.2022

Office Order

In supersession of the earlier office orders, following committees have been constituted for smooth running of the Institute:-

Name of Committee			Role and Responsibility
1. Publication Committee			
1.	Dr. A. Dey, Pr. Scientist	Chairman	<ul style="list-style-type: none"> To collect material for publication of annual report, leaflet, Technical bulletins, books etc. To edit the matter for approval of Director To submit specification for publication of ARC and subsequently for publications of different materials.
2.	Dr. Bikash Das, Pr. Scientist, Ranchi Centre	Co-Chairman	
3.	Dr. Pankaj Kumar, Sr. Scientist	Member	
4.	Dr. Rakesh Kumar, Sr. Scientist	Member	
5.	Dr. P.K. Sundaram, Sr. Scientist	Member	
6.	Dr. (Mrs.) Rachana Dubey, Scientist	Member	
7.	Dr. (Mrs.) Kirti Saurabh, Scientist	Member	
8.	Dr. Manoj Kumar, Scientist, Darbhanga	Member	
9.	Dr. Dhiraj Kumar Singh, Sr. Scientist	Member	
10.	Dr. Akram Ahmed, Scientist	Member	
11.	Shri Jaspreet Singh, Scientist	Member	
12.	Dr. D.K. Raghav, SMS & I/c PC, KVK, Ramgarh	Member	
13.	Dr. Mandhata Singh, SMS, KVK, Buxar	Member	
14.	Mr. Sarfaraj Ahmad, Sr. Technical Officer	Member	
2. Institute Technology Management Unit & Technology transfer and Extension Committee			
1.	Dr. A.K. Singh, I/C Head, Ranchi Centre	Chairman	<ul style="list-style-type: none"> To facilitate Intellectual Property Management and technology transfer/commercialization as per the ICAR guidelines With object to pursue intellectual property protection, maintenance and transfer/commercialization pertinent to technology(ies) at the Institute level To function as coordinating unit and facilitator to recognize the promising technology (ies) developed, process the filing of patent and maintaining the IP portfolios of the Institute. To ensure that the latest technologies are transferred to farmers.
2.	Dr. Ujjwal Kumar, I/C Head, DSEE	Co-Chairman	
3.	Dr. Kamal Sarma, I/C Head, DSEE	Member	
4.	Dr. A.K. Choudhary, I/C Head, DCR	Member	
5.	Dr. I.S. Singh (Darbhanga)	Member	
6.	Dr. A. Rahman, Pr. Scientist, DLWM	Member	
7.	Dr. D.K. Raghav, I/C-PC, KVK, Ramgarh	Member	
8.	Dr. Deokaran, SMS, KVK, Buxar	Member	
9.	Mr. Sarfraj Ahmed, Sr. Technical Officer	Member	
10.	Sh. Sanjay Rajput, Technical Officer	Member	

3. Institute Purchase Committee (IPC)			
1.	Dr. Abhay Kumar, Pr. Scientist	Chairman	<ul style="list-style-type: none">To examine the proposals of procurements which have been approved in-principle by the Director.To send recommendation on such proposals, in accordance with the provisions of GFR and Manual for procurement goods and service/ICAR, GOI guidelines.
2.	Dr. Ajay Kumar, Pr. Scientist	Co-Chairman	
3.	Dr. P.K. Sundaram, Scientist	Member	
4.	Dr. P.K. Ray, Scientist	Member	
5.	Dr. Rohan Kumar Raman, Scientist	Member	
6.	Dr. (Mrs.) Rachana Dubey, Scientist,	Member	
7.	I/C DD(F) or his nominee	Member	
8.	Assistant Administrative Officer (Purchase	Member	
4. Local Purchase Committee			
1.	Dr. Narayan Bhakta, Pr. Scientist	Chairman	<ul style="list-style-type: none">To send recommendation for purchase and goods after collection of quotations from market, in accordance with the provisions of GFR and Manual for procurement goods and services/ICAR and GOI guidelines.
2.	Dr. Manibhushan, Sr. Scientist	Co-Chairman	
3.	Dr Pawan Jeet, Scientist	Member	
4.	Dr. Jyoti Kumar, Scientist	Member	
5.	Dr. (Mrs.) Kumari Subha, Scientist	Member	
6.	I/C DDF or his nominee	Member	
7.	AAO (Purchase) or his/her nominee	Member	
8.	Indenting Officer	Invitee Member	
5. Works Committee			
1.	Dr. N. Chandra, Pr. Scientist	Chairman	<ul style="list-style-type: none">To scrutinize the proposals having in-principle approval by the director for inviting tender and subsequently sending it recommendation for placing order by following the guidelines of GFR, Manual for procurement of works, Council/GoI .
2.	Dr. Ajay Kumar, Pr. Scientist	Co-Chairman	
3.	Dr. P.C. Chandran, Scientist	Member	
4.	Dr. Akram Ahmed, Scientist	Member	
5.	Dr. Ved Prakash, Scientist	Member	
6.	I/C DD(F)	Member	
7.	AAO (Purchase)	Member	
8.	Shri Abhishek Kumar, ACTO	Member	
6. Estate Management Unit (EMU)			
1.	Dr. N. Chandra, Pr. Scientist	Chairman	To ensure upkeep and maintenance of Infrastructure for Institute building, farms and residential campus.
2.	Dr. Bikash Sarkar, Pr. Scientist	Co-Chairman	
3.	Dr. Ajay Kumar, Pr. Scientist	Member	
4.	Dr. P.K. Sundaram, Scientist	Member	
5.	Shri Abhishek Kumar, ACTO	Member	
6.	Sh. A.S. Mahapatra, T.O.	Member	
7.	Sh. Manoj Kumar Singh, Technician	Member	
7. Job Works Committee			
1.	Dr. Ajay Kumar, Pr. Scientist	Chairman	<ul style="list-style-type: none">To ascertain the job works requirement for the institute and farm and ensure optimum utilization of labours.
2.	Dr. Rakesh Kumar, Scientist	Co-Chairman	
3.	Dr. Pawan Jeet, Scientist	Member	
4.	Shri Jaspreet Singh, Scientist	Member	
5.	Shri Abhishek Kumar, ACTO	Member	
6.	Sh. P.K. Singh, Sr. Technical Officer	Member	
7.	AAO (Purchase)	Member	
8. Price Fixation, Sale, Disposal and Auction Committee			
8A. Agricultural Crops & Other Items			
1.	Dr. A.K. Choudhary, Pr. Scientist & I/c Head, DCR	Chairman	To fix the sale price of produce of institute in accordance with the guidelines of council/GOI.
2.	Dr. Sanjeev Kumar, Pr. Scientist	Co-chairman	
3.	Dr. Narayan Bhakta, Pr. Scientist	Member	
4.	Dr. Pawan Jeet, Scientist	Member	
5.	AAO (Purchase)	Member	
6.	I/C DDF or his nomine	Member	
7.	Shri Abhishek Kumar, ACTO	Member	

8B. Livestock & Fishery			
1.	Dr. Kamal Sarma, Pr. Scientist & I/C Head DLFM	Chairman	To fix the sale price of produce of institute in accordance with the guidelines of council/GOI.
2.	Dr. P.C. Chandran, Sr. Scientist	Co-Chairman	
3.	Dr. Tarkeshwar Kumar, Scientist	Member	
4.	Dr. Jyoti Kumar, Scientist	Member	
5.	Dr. Monaj Kumar Tripathi, Scientist	Member	
6.	I/C DDF or his nominee	Member	
7.	Assistant Administrative Officer (Purchase)	Member	
9. Institute Variety Release Committee (IVRC)			
1.	Dr. A.K. Choudhary, Pr. Scientist & I/C Head, DCR	Chairman	<ul style="list-style-type: none">To coordinate institute variety proposal for release.To ensure that all the formalities are completed as per the standing provisions of Rule before a variety release is announced.
2.	Dr. Kamal Sarma, Pr. Scientist & I/C Head, DLFM	Member	
3.	Dr. R.S. Pan, Pr. Scientist, Ranchi Centre	Member	
4.	Dr. A. Dey, Pr. Scientist	Member	
5.	Dr. Anil Kumar Singh, Pr. Scientist	Member	
6.	Dr. Md. Monobrullah, Pr. Scientist	Member	
7.	Dr. Santosh Kumar, Sr. Scientist	Member	
8.	Dr. Abhishek Kumar Dubey, Scientist	Member	
10. Legal Advisory Committee			
1.	Dr. Ajay Kumar, Pr. Scientist	Chairman	<ul style="list-style-type: none">To engage panel lawyer for defending the cases where institute / Council is a partyTo ensure that the interest of the institute/council is soundly represented in CourtTo prepare draft reply of O.A.s filed against the institute / Council.
2.	Shri Ravi Shankar, AAO	Member	
3.	Ms. Divyadarshini, Assistant	Member	
11. Vehicle Management & Maintenance Unit			
1.	Dr. A. Rahman, Pr. Scientist	Chairman	<ul style="list-style-type: none">To ensure smooth running of vehicles and scrutinize the monthly bills of hired vehicles for paymentTo ensure update and proper maintenance of logbooks of vehicles.
2.	Dr. Dhiraj Kumar Singh, Scientist	Co-Chairman	
3.	Dr. Rakesh Kumar, Sr. Scientist	Member	
4.	Dr. Anirban Mukherjee, Scientist	Member	
5.	Dr. Vivekanand Bharati, Scientist	Member	
6.	Dr. Ved Prakash, Scientist	Member	
7.	Shri Dayanand Prasad, AAO (Accounts)	Member	
12. Farmers' Hostel/Canteen Management Committee/Health Centre			
1.	Dr. Bikash Sarkar, Pr. Scientist	Chairman	<ul style="list-style-type: none">To ensure upkeep, maintenance and booking of farmer's hostel.To ensure hygienic food preparation at the canteen.To facilitate comfortable stay of guests.
	Dr. Pawan Jeet, Scientist	Co-Chairman	
2.	Sh. Abhishek Kumar, ACTO	Member	
3.	Sh. A.S. Mahapatra, T.O.	Member	
4.	I/C DDF or his nominee	Member	
5.	Asstt. Administrative Officer (Purchase)	Member	
13. Technical Evaluation Committee			
1.	Dr. A.K. Choudhary, I/C Head, DCR	Chairman	<ul style="list-style-type: none">To ensure the generic nature of the specification submitted for procurement of goods and articles.Once the tenders have been invited, to ensure that the firms fulfilling the specification are only recommended for further processing.
2.	Dr. P.K. Sundaram, Scientist	Co-Chairman	
3.	Dr. P.K. Ray, Scientist	Member	
4.	Dr. Rohan Kumar Raman	Member	
5.	Dr. T.K. Koley, Scientist	Member	
6.	Dr. Saurabh Kumar, Scientist	Member	

14. Rajbhasha Karyanvayan Samiti			
1.	Director	Chairman	<ul style="list-style-type: none">To ensure the implementation of the Rajbhasha Act by sending suggestions to the Director.To ensure timely publication of '<u>Akhshay Kheti</u>'To attend and organise meetings, pakhwaras and celebration of Hindi Diwas etc.To ensure smooth organising of Parliamentary committee meetings.
2.	Dr. Anil Kumar Singh, Pr. Scientist	Co-Chairman	
3.	Dr. (Mrs.) Shivani, Pr. Scientist	Member	
4.	Dr Pankaj Kumar, Sr. Scientist	Member	
5.	Dr. (Mrs.) Kirti Saurabh, Scientist	Member	
6.	Dr. Tarkeshwar Kumar, Scientist	Member	
7.	Dr. (Mrs.) Kumari Subha, Scientist	Member	
8.	Smt. Prabha Kumari, AAO (P)	Member	
9.	Shri U.K. Mishra, Hindi Translator	Member/Convener	
10.	Shri Pushpanayak, CAO	Member-Secretary	
15. Sports Committee			
1.	Dr. Abhishek Dubey, Scientist	Chairman	<ul style="list-style-type: none">To successfully organize Inter Zonal Sports Meet and organize sports events in institute.
2.	Dr. J.S. Chaudhary, Scientist (Ranchi)	Co-Chairman	
3.	Dr. M.K. Dhakar, Scientist (Ranchi)	Member	
4.	Dr. Pawan Jeet, Scientist	Member	
5.	Dr. A. Mukherjee, Scientist	Member	
6.	Shri Jaspreet Singh, Scientist	Member	
7.	Dr. Manoj Kumar, Scientist (Darbhanga)	Member	
8.	Dr. (Mrs.) Kirti Saurabh, Scientist	Member	
9.	Dr. Rohan Kumar Raman, Scientist	Member	
10.	Dr. Mandhata Singh, SMS (KVK, Buxar)	Member	
11.	Shri Abhishek Kumar, ACTO	Member	
16. Institute Staff Welfare Committee			
1.	Dr. Ujjwal Kumar, Pr. Scientist, I/C DSEE	Chairman	<ul style="list-style-type: none">To ensure smooth organization of events within the purview of the committee.
2.	Dr. (Mrs.) Shivani, Pr. Scientist	Co-Chairman	
3.	Er. (Mrs. Arti Kumari, Scientist	Member	
4.	Dr. (Mrs.) Kumari Shubha, Scientist	Member	
5.	Chief Administrative Officer	Member	
6.	I/C DD (F)	Member	
7.	Sh. Dayanand Prasad (AAO)	Member	
8.	Sh. Sanjay Rajput, T.O.	Member	
9.	AAO (Purchase)	Member-Secretary	
17. Internal Transfer & Deputation Committee			
1.	Dr. Kamal Sarma, Pr. Scientist& I/c Head, DLFM	Chairman	<ul style="list-style-type: none">To scrutinize the proposal and send recommendation to the Director in the cases of transfer which are submitted to the committee. (Transfer related to Headquarter of the institute and to it's centres/KVKs and vice versa including inter institutional transfer proposals.To 'scrutinize the deputation proposals in accordance with the extant guidelines of the Council / GoI.
2.	Dr. Abhay Kumar , Pr. Scientist	Co-Chairman	
3.	Dr. A. Rahman, Pr. Scientist	Member	
4.	Dr. (Mrs.) Shivani, Pr. Scientist	Member (SC/ST)	
5.	Dr. Ajay Kumar, Scientist	Member	
6.	Chief Administrative Officer	Member-Secretary	
18. House Allotment Committee			
1.	Dr. N. Chandra, Pr. Scientist	Chairman	<ul style="list-style-type: none">To scrutinize allotment and change of government quarters and send it's recommendation to the Director
2.	Dr. Md. Monobrullah, Pr. Scientist	Co-Chairman	
3.	Dr. P.K. Sundaram, Scientist	Member	
4.	Dr. Dhiraj Kumar Singh, Scientist	Member	
5.	Dr. (Mrs.) Kirti Saurabh, Scientist	Member	

6.	Assistant Administrative Officer (P)	Member	
7.	Mr. Satish Kumar, STA	Member	
19. Women Grievance Cell & Gender Budget Cell			
1.	Dr. (Mrs.) Shivani, Pr. Scientist	Chairman	To scrutinize the case and put-up before the committee in terms of the guidelines issued by the Hon'ble Supreme court in Visakha Judgement and "Sexual Harassment of women at work place (prevention prohibition and Redressal) Act, 2013"
2.	Dr. (Mrs.) Kirti Saurabh, Scientist	Co-Chairman	
3.	Mrs. Suman Singh, Secretary, Sakhi, Arpana Bank Colony, Danapur	Invitee Member	
4.	Dr. (Mrs.) Rachana Dubey, Scientist	Member	
5.	Dr. (Mrs.) Rajni Kumari, Scientist	Member	
6.	Dr. (Mrs.) Kumari Shubha, Scientist	Member	
7.	Mrs. Prabha Kumari, AAO (P)	Member-Secretary	
20. Human Resource Development (HRD)			
1.	Dr. Ujjwal Kumar, Pr. Scientist, I/C Head, DSEE	Chairman & Nodal Officer	To scrutinize the proposal submitted before the committee for attending training, workshop, seminar and conference.
2.	Dr. Sanjeev Kumar, Pr. Scientist	Member	
3.	Dr. Santosh Kumar, Sr. Scientist	Member	
4.	Dr. Pawan Jeet, Scientist	Member	
5.	Dr. Tarkeshwar Kumar, Scientist	Member	
6.	Dr. T.K. Koley, Scientist	Member	
7.	Mr. Sarfaraj Ahmad, S.T.O.	Member	
8.	Sh. Pushpanayak, CAO	Member & Co-Nodal Officer	
21. Security			
1.	Dr. A. Rahman, Pr. Scientist	Chairman	<ul style="list-style-type: none">To ensure proper security arrangement of the main campus and it farms.To scrutinize the monthly bills for further processing.
2.	Shri Pushpanayak, CAO	Member	
3.	Shri Abhishek Kumar, ACTO	Member	
4.	Shri P.K. Singh, S.T.O (Sabajpura)	Member	
5.	Shri A.S. Mahapatra, T.O. (WALMI)	Member	
22. Library Advisory Committee			
1.	Dr. Anil Kr. Singh, Pr. Scientist	In charge Library	<ul style="list-style-type: none">To ensure upkeep, update and maintenance of the library.To submit proposals for purchase of books, journals, e-journals, magazines etc.
2.	Dr. Santosh Kumar, Sr. Scientist	Member	
3.	Dr. (Mrs.) Rajni Kumari, Scientist	Member	
4.	Dr. (Mrs.) Arti Kumari, Scientist	Member	
5.	Chief Administrative Officer	Member	
6.	I/C DD (F)	Member	
7.	Librarian	Member-Secretary	
23. FMS/MIS & E-Office Implementation Committee			
1.	Dr. Amitava Dey, Pr. Scientist	Nodal Officer, Local Admin & Master Trainer	To ensure that the Council's guidelines for e-office / FMS/MIS implementation is followed
2.	Dr. R.C. Bharati, Pr. Scientist	Co-Chairman	
3.	Dr. Manibhushan, Sr. Scientist	Member	
4.	Dr. I.S. Singh, Pr. Scientist (Darbhanga)	Member	
5.	Dr. S.S. Mali, Scientist (Ranchi)	Member	
6.	I/C DD(F)	Member	
7.	Asstt. Administrative Officer (P)	Member	
8.	AAO, Research Centre, Ranchi	Member	
9.	Mr. Anil Kumar, ACTO	Member	
10.	Sh. Sarfaraj Ahmad, S.T.O.	Member	
24. Institute Grievance Committee			
1.	Dr. Ujjwal Kumar, Head, DSEE	Chairman	<ul style="list-style-type: none">To scrutinize the individual proposals submitted to the committee and send its recommendation to the Director.
2.	Dr. A.K. Choudhary, Pr. Scientist & I/c Head, DCR	Member	
3.	Dr. Kamal Sarma, Pr. Scientist & I/c Head, DLFM	Member	

4.	Dr. A.K. Singh, Head, ICAR-RCER, Ranchi Centre	Member	
5.	Dr. I.S. Singh, Pr. Scientist & I/c Head, Darbhanga Centre	Member	
6.	Dr. Sanjeev Kumar, Principal Scientist	Member	
7.	Chief Administrative Officer	Member	
8.	Shri Dayanand Prasad, AAO (Accounts & Secretary IJSC)	Member	
9.	Mrs. Prabha Kumari, AAO (P)	Member-Secretary	
25. SC/ST Grievance Committee			
1.	Dr. (Mrs.) Shivani, Pr. Scientist	Chairman	<ul style="list-style-type: none">To scrutinize the individual proposals submitted to the committee and send its recommendation to the Director.
2.	Dr. Bikash Sarkar, Pr. Scientist	Co-Chairman	
3.	Sh. S. K. Ahirwal, Scientist	Member	
4.	Dr. Govind Makrana, Scientist	Member	
5.	Shri Dev Narayan, TO	Member	
6.	Shri Dayanand Prasad, AAO (Accounts)	Member	
26. PME CELL / Score Card Evaluation Committee for CAS			
1.	Dr. Abhay Kumar, Pr. Scientist	Chairman	<ul style="list-style-type: none">To scrutinize the CAS proposals submitted by scientists and send its evaluation report to the Director.To gather information from different divisions / sections/ cells etc. and prepare reports on the ongoing activities of the institute.To assimilate all scientific information and facilitate its sharing with the Council as per the instructions of the Director.To upkeep the information about research activities of scientists
2.	Dr. (Mrs.) Shivani	Co-Chairman	
3.	Dr. I.S. Singh, Pr. Scientist (Darbhanga)	Member	
4.	Dr. Santosh Kumar, Senior Scientist	Member	
5.	Dr. S.S. Mali, Scientist (Ranchi)	Member	
6.	Dr. Rakesh Kumar, Scientist	Member	
7.	Dr. Dhiraj Kumar, Scientist	Member	
8.	Dr. (Mrs.) Kirti Saurabh, Scientist	Member	
9.	Dr. Monaj Kumar Tripathi, Scientist	Member	
10.	I/C PC, KVK, Buxar	Member	
11.	I/C, PC, KVK, Ramgarh	Member	
12.	Mr. Anil Kumar, ACTO	Member	
13.	Mr. Sarfaraj Ahmad, STO.	Member	
27. Ad-hoc Committee for Settlement of Audit Objections/Paras			
1.	Director	Chairman	To collect information from different sections / divisions/ RCs/KVKs about the factual position concerning the Audit Para and prepare a draft reply for approval by the Director.
2.	Head, DSEE	Member	
3.	Head, DCR	Member	
4.	Head, DLWM	Member	
5.	Head, DLFM	Member	
6.	Chief Administrative Officer	Member	
7.	I/C DD(F)	Member	
8.	Drawing & Disbursing Officer	Member	
9.	Assistant Administrative Officer (P)	Member Secretary	
28. Study Leave Committee			
1.	Dr. Ujjwal Kumar, Pr. Scientist & I/c Head, DSEE	Chairman	<ul style="list-style-type: none">To examine the proposals for study leave submitted by scientific / technical category of staff and send its recommendation to Director keeping in view the Council's guidelines and the strength of the concerned division to ensure that the research work is not hampered.
2.	Dr. A.K. Choudhary, Pr. Scientist & I/c Head, DCR	Member	
3.	Dr. Kamal Sarma, Pr. Scientist & I/c Head, DLFM	Member	
4.	Dr. Abhay Kumar, Pr. Scientist	Member	
5.	Dr. A.K. Singh, Pr. Scientist	Member	
6.	Dr. (Mrs.) Shivani, Pr. Scientist	Member	
7.	Chief Administrative Officer	Member	

29. Swachha Bharat Abhiyan Committee			
1.	Dr. Ujjwal Kumar, Pr. Scientist	Chairman	• To ensure that the Council's / GoI guidelines are implemented in the institute and its farms.
	Dr. Rakesh Kumar, Sr. Scientist	Co- Chairman	
3.	Dr. Rohan Kumar, Scientist	Member	
4.	Dr. Jaspreet Singh, Scientist	Member	
5.	Dr. Anirban Mukherjee, Scientist	Member	
6.	Dr. Akram Ahmad, Scientist	Member	
30. Training Cell including MGMG			
1.	Dr. Ujjwal Kumar, I/C Head, DSEE	Chairman	To ensure training and efficient implementation of Mera Gaon Mera Gaurav programme
2.	Dr. Abhay Kumar, Pr. Scientist	Co-Chairman	
3.	Dr. Sanjeev Kumar, Principal Scientist	Member	
4.	Dr. Dhiraj Kumar Singh, Scientist	Member	
5.	Dr. T. K. Koley, Scientist	Member	
6.	Dr. Rohan Kumar Raman, Scientist	Member	
7.	Dr. Surajit Mondal, Scientist	Member	
8.	Dr. Pawan Jeet, Scientist	Member	
9.	Dr. A. Mukherjee, Scientist	Member	
10.	Dr. Tarkeshwar Kumar, Scientist	Member	
11.	Dr. Manoj Kumar, Scientist, (Darbhanga)	Member	
12.	Dr. M.K. Dhakar, Scientist (Ranchi)	Member	
13.	Shri Sanjay Rajput, T.O.	Member	
31. a. Price Fixation Committee for hiring of Farm Machinery (Buxar)			
1.	Dr. Bikash Sarkar, Pr. Scientist	Chairman	To fix price for different farm machinery items in order that the farmers are able to utilize the machinery for their benefits.
2.	Dr. P.K. Sundaram, Scientist	Co-Chairman	
3.	Dr Pawan Jeet,Scientist	Member	
4.	Shri Ramkewal, SMS	Member	
31. b. Price Fixation Committee for hiring of Farm Machinery (Ramgarh)			
1.	Dr. Bikash Sarkar, Pr. Scientist	Chairman	To fix price for different farm machinery items in order that the farmers are able to utilize the machinery for their benefits.
2.	Dr Pawan Jeet,Scientist	Co-Chairman	
3.	Dr. P.K. Sundaram, Scientist	Member	
4.	Dr. D.K. Raghav, SMS & I/c PC	Member	
5.	Dr. Indrajeet, SMS	Member	
32. Workshop Management Committee			
1.	Dr. P.K.Sundaram, Scientist	Chairman	To ensure prototype development and help in research related activities
2.	Dr. Pawan Jeet, Scientist	Co-Chairman	
3.	Sh Monaj Kumar Sinha, STA	Member	
33. Exhibition Committee			
1.	Dr. Ujjwal Kumar, I/C Head, DSEE	Chairman	To suggest steps and actions for ensuring transfer of the information helpful to the farmers by organising exhibitions.
2.	Dr. Abhay Kumar, Pr. Scientist	Co-Chairman	
3.	Dr. Dhiraj Kumar Singh, Scientist	Member	
4.	Dr Rohan Kumar Raman, Scientist	Member	
5.	Dr. A. Mukherjee, Scientist	Member	
6.	Dr. Surajit Mondal, Scientist	Member	
7.	Dr. Pawan Jeet, Scientist	Member	
8.	Dr. T. K. Koley, Scientist	Member	
9.	Dr. Tarkeshwar Kumar, Scientist	Member	
10.	Dr. Manoj Kumar, Scientist (Darbhanga)	Member	
11.	Dr. M.K. Dhakar, Scientist (Ranchi)	Member	
12.	Dr. Deokaran, SMS, KVK Buxar	Member	
13.	Dr. DK Raghav, I/C-PC, KVK Ramgarh	Member	
14.	Shri Sanjay Rajput, T.O.	Member	

34. Weather monitoring and forecasting			
1.	Dr. (Mrs.) Rachana Dubey, Scientist	Chairman	<ul style="list-style-type: none">To ensure proper weather data recordingTo upkeep of weather related instruments and equipment's for functioning weather station
2.	Dr. Ved Prakash, Scientist	Co-Chairman	
3.	Dr. Pawan Jeet, Scientist	Member	
4.	Dr. (Mrs.) Kirti Saurabh, Scientist	Member	
5.	Dr. Sonaka Ghosh, Scientist	Member	
35. Storage and retrieval of Photography and Video recording			
1.	Dr. Ujjwal Kumar, I/C Head, DSEE	Chairman	Proper recording of institute activities/events in form of photographs and videos for efficient storage and need based retrieval
2.	Dr. Dhiraj Kumar, Scientist	Member	
3.	Dr. Anirban Mukherjee, Scientist	Member	
4.	Dr. T. K. Koley, Scientist	Member	
5.	Dr. Rohan Kumar Raman, Scientist	Member	
6.	Sh. Sanjay Rajput, TO	Member	
36. Press and Media Committee			
1.	Dr. Ujjwal Kumar, Pr. Scientist, & I/C Head, DSEE	Chairman	<ul style="list-style-type: none">To collect information from different units / cells/ divisions of the institute and send the same to the press for publication in the media.To ensure wider publicity and visibility of the institute's works.To recommend the names of scientists for talk shows and interviews in different media
2.	Dr. Abhay Kumar, Pr. Scientist	Co- Chairman	
3.	Dr. Rakesh Kumar, Sr. Scientist	Member	
4.	Dr. Dhiraj Kumar, Scientist	Member	
5.	Dr. Anirban Mukherjee, Scientist	Member	
6.	Dr. (Mrs.) Rachana Dubey, Scientist	Member	
7.	Dr. (Mrs.) Kirti Saurabh, Scientist	Member	
8.	Er. (Mrs.) Arti Kumari, Scientist	Member	
9.	Mr. Anil Kumar, ACTO	Member	
10.	Mr. Sarfaraj Ahmad, STO	Member	
11.	Mr. Sanjay Rajput, TO	Member	
37. NPS Monitoring Committee			
1.	Director	Chairman	<ul style="list-style-type: none">To monitor the contribution made by the ICAR employeesTo submit half yearly report to the council
2.	CAO	Member	
3.	DD(F)	Member	
4.	DDO	Member Secretary	
38. SCSP fund monitoring Committee			
1.	Dr. Bikash Sarkar, Pr. Scientist	Chairman	<ul style="list-style-type: none">To monitor the efficient and judicious fund utilization towards livelihood improvement of SC communities as GoI guidelines and to submit quarterly report to SMD
2.	Dr. Ajay Kumar, Pr. Scientist	Member	
3.	Dr. Rohan Kumar Raman, Scientist	Member	
4.	Dr. Pawan Jeet, Scientist	Member	
5.	Dr. Ved Prakash, Scientist	Member	
6.	Mr. S.K. Ahirwal, Scientist	Member	
7.	Dr. Govind Makrana, Scientist	Member	

Other responsibilities

1.	Dr. Amitava Dey, Pr. Scientist	Vigilance-cum-Transparency Officer
2.	Dr. Ujjwal Kumar, Pr. Scientist	PRO & Nodal Officer (KVKs)
3.	Dr. (Mrs.) Shivani, Pr. Scientist	Liaison Officer, SC & ST
4.	Dr. Narayan Bhakta, Pr. Scientist	Liaison Officer, OBC
5.	Dr. Manibhusan, Sr. Scientist	Nodal Officer, GeM
6.	Sh. Pushpanayak, CAO	Nodal Officer & Central Public Information Officer (CPIO), RTI
7.	Dr. Tarkeshwar Kumar, Scientist	Liaison Officer, PWD
8.	Smt. Prabha Kumari, AAO (P)	Assistant Public Information Officer (APIO)

Note:-

- The content under the Heading 'Role and responsibilities' is only indicative in nature and not substantive. Detailed guidelines / rules in the matter will have to be followed.

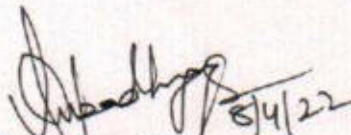
- The Director can assign any work, he deems fit, to any committee for processing and sending recommendations apart from the role and responsibilities already mentioned above.
- The SOP(Standard Operating Procedure) for processing proposals related to purchase , works and other items will be issued separately.
- In case of the individual purchase, the concerned indenter will be responsible for timely verification of bills / In-voice.
- In case of services, the Chairman / Co- Chairman of the concerned committee will be responsible for verification of the bills.
- In absence of the Chairman, the Co-Chairman will preside the committee meeting.
- In case of any conflict / overlapping of roles / duty, the decision of the Director in the matter will be final and binding upon all concerned.

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Director (Acting)

Copy to:

1. All concerned (by name)
2. Head, DSEE/DLWM/DLFM/DCR, ICAR-RCER, Patna
3. Head, ICAR-RCER, FSRCHPR, Ranchi/ICAR-RCER, RC for Makhana, Darbhanga
4. I/C, PME Cell/I/C EMU, ICAR-RCER, Patna
5. Programme Coordinator, KVK, Buxar/KVK, Ramgarh
6. CAO/DD(F)/AAO(P)/DDO, ICAR-RCER, Patna
7. The Deputy Secretary (NRM), ICAR, KAB-II, New Delhi-110012
8. Director Cell
9. Guard File


Director (Acting)