

Quinquennial Review Team of ICAR-RCER , Patna

Sl. No.	Member Name	Designation
1	Prof. S.K. Chakravarti , Former, Vice Chancellor, UBKV & Ex-Director, ICAR-CPRI, Shimla & ICAR-CTCRI, Thiruvananthapuram	Chairman
2	Dr. A.K. Patra , Emeritus Scientist & Former Director, ICAR-Indian Institute of Soil Science Nabibagh, Berasia Road Bhopal 462 038 (M.P)	Member
3	Dr. Chandrahas , Dean, College of Veterinary and Animal Sciences (CoVAS), Kishanganj – Bihar- 855115	Member
4	Dr. S. Raizada , Former ADG (Fisheries), ICAR, New Delhi 2/237 Vishwaskhand Gomti Nagar, Lucknow 226010	Member
5	Dr. Anjani Kumar , Senior. Research Fellow, IFPRI, CG Block, NASC Complex, New Delhi-110012	Member
6	Dr. Anup Das , Director, ICAR RCER, Patna	Director
7	Dr. Kamal Sarma , Head, DLFM, ICAR RCER, Patna	Member Secretary

Research Advisory Committee of ICAR-RCER, Patna

SINo.	Member Name	Designation
1	Dr. K.D. Kokate (Former Deputy Director General, Agricultural Extension) Indian Council of Agricultural Research, Krishi Anusandhan Bhawan-I, Pusa, New Delhi, India	Chairman
2	Dr. Masood Ali (Ex-Director) ICAR -Indian Institute of pulses Research , Kanpur.	Member
3	Dr. S. Kumar (Former Head) Regional centre, ICAR-RCER, Ranchi, Jharkhand.	Member
4	Dr. K.N. Tiwari Prof. (Retd), IIT Kharagpur Professor (Emeritus), Agricultural and Food Engineering Department, Indian Institute of Technology, Kharagpur-721302	Member
5	Dr. S.D. Singh Former ADG(F) ICAR New Delhi	Member
6	Dr. Anup Das (Director) ICAR-RCER, ICAR Parisar, P.O. - B.V. Collage, Patna-8000014	Director
7	Dr. Kamal Sharma (Principal Scientist& Head) Division of Livestock & Fisheries Management, ICAR-RCER, Patna	Member Secretary

Institute Management Committee of ICAR-RCER , Patna

SINo.	Member Name	Designation
1	Director ICAR-RCER, Patna	Chairman
2	Director (Animal Husbandry) Govt. of Bihar	Member
3	Director, Horticulture, Govt. of Jharkhand	Member
4	Director of Extension Education, BAU, Sabour	Member
5	Shri Dilip Kumar Singh Devnandan Sadan, Village- Mahnar Tara Chauri, Ward No.16, P.O. Mahnagar, District-Vaishali-844506 (Bihar)	Member
6	Smt. Saroj Ranjan Sinha Village-Kantchak, Post Office-Meetachak, Police Station- Gopalpur, District-Patna-804 453 (Bihar)	Member
7	Dr. V.K. Mishra Head, ICAR-CSSRI, Regional Research Centre, Lucknow.	Member
8	Dr. N. Ravi Shankar Principal Scientist (Agronomy), ICAR-IIFSR, Modipuram	Member
9	Dr. Kamal Prasad Mohapatra Principal Scientist (Agroforestry), ICAR-NBPGR, New Delhi.	Member
10	Dr. P.S. Brahmanand Principal Scientist (Agronomy), ICAR-IIWM, Bhubaneswar	Member
11	Dr. Amitava Dey Principal Scientist (Animal Nutrition), ICAR-RCER, Patna	Member
12	ADG (AAF&CC)	Member
13	Finance & Accouns Officer ICAR-IINRG, Ranchi	Member
14	Administrative Officer ICAR-RCER, , Patna	Member Secretary



भारतीय कृषि अनुसंधान परिषद् का पूर्वी अनुसंधान परिसर
ICAR RESEARCH COMPLEX FOR EASTERN REGION
 (भारतीय कृषि अनुसंधान परिषद् **INDIAN COUNCIL OF AGRICULTURAL RESEARCH**)
 आई.सी.ए.आर. परिसर, पोस्ट-बिहार वेटनरी कॉलेज, पटना-800014 (बिहार), भारत
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F.No. IRCER/2011/Estt./1-37-Const. of Committee/ 758-66

Dated: 25.07.2024

Office Order

In supersession of all the earlier office orders in this regard, following committees stand constituted for smooth running of the Institute with immediate effect:-

Name of the Committee		Role and Responsibility	
I. PME Cell/ Score Card Evaluation Committee for CAS/other important official matters			
1.	Dr. Abhay Kumar, Pr. Scientist	Chairman	<ul style="list-style-type: none"> To address all the research and scientific issues related with the Institute as and when required by C/A To gather information from different divisions / sections/cells etc. and prepare reports on the ongoing activities of the institute. To assimilate all scientific information and facilitate its sharing with Council as per the instructions of the Director. To upkeep the information about research activities of scientists
2.	Dr. Shivani, Pr. Scientist	Co-Chairman	
3.	Dr. SK Naik, Pr. Scientist, Soil Science	Member	
4.	Dr. Santosh Kumar, Sr. Scientist	Member	
5.	Dr. Rakesh Kumar, Sr. Scientist (Agro.)	Member	
6.	Dr. Meenu Kumari, Sr. Scientist	Member	
7.	Dr. Rohan K Raman, Sr. Scientist	Member	
8.	Dr. Rakesh Kumar (AG&B), Scientist	Member	
9.	Dr. Vivekanand Bharati, Scientist	Member	
10.	Dr. Anirban Mukherjee, Scientist	Member	
11.	Dr. Rachana Dubey, Scientist	Member	
12.	Dr. Arti Kumari, Scientist	Member	
13.	Sh. Banda Sainath, Scientist	Member	
14.	Dr. Sudhanshu Shekar, Head, KVK, Ramgarh,	Member	
15.	Dr. Deokaran, Head, KVK, Buxar	Member	
16.	Mr. Sarfaraj Ahmad, STO	Member	
II. Institute Technology Management Unit & Technology transfer and Extension Committee			
1.	Head, FSRCHPR, Ranchi	Chairman	<ul style="list-style-type: none"> To facilitate Intellectual Property Management and technology transfer/commercialization as per the ICAR guidelines With object to pursue intellectual property protection, maintenance and transfer/commercialization pertinent to technology(ies) at the Institute level To function as coordinating unit and facilitator to recognize the promising technology (ies) developed, process the filing of patent and maintaining the IP portfolios of the Institute. To ensure that the latest technologies are transferred to
2.	Dr. Abhay Kumar, Pr. Scientist & i/c PME	Co-chairman	
3.	Dr. A.K. Jha, Pr. Scientist	Member	
4.	Dr. Santosh Kumar, Sr. Scientist, (PB)	Member	
5.	Dr. Rakesh Kumar (Agro.), Sr. Scientist	Member	
6.	Dr. Rachana Dubey, Sr. Scientist	Member	
7.	Dr. Kriti Saurabh, Scientist	Member	
8.	Dr. Reena Kamal, Scientist	Member	
9.	Dr. Pawan Jeet, Scientist	Member	
10.	Dr. Deokaran, Head, KVK Buxar	Member	
11.	Dr. P. Bhavana, Sr. Scientist	Member-Secretary	

			farmers. • To compile technologies as ppt (Ready reckoner) and publications
III (a). Institute Purchase Committee (IPC)			
1.	Dr. P C Chandran, Pr. Scientist	Chairman	<ul style="list-style-type: none"> • To examine the proposals of procurements which have been approved in-principle by the Director. • To send recommendation on such proposals, for procurement of goods and services after receiving of bids, In accordance with the provisions of GFR, and Manual for procurement goods and service/ICAR, GOI guidelines. • To ensure quality of materials procured.
2.	Dr. P.K. Sundaram, Sr. Scientist	Co-Chairman	
3.	Dr. Akram Ahmad, Scientist	Member	
4.	Dr. G. Makarana, Scientist	Member	
5.	Finance and Accounts Officer / Assistant Finance and Accounts Officer	Member	
6.	Administrative Officer	Member	
7.	Assistant Administrative Officer (P)	Member-Secretary	
III (b). Local Purchase Committee (LPC)			
1.	Dr. P C Chandran, Pr. Scientist	Chairman	<ul style="list-style-type: none"> • To examine the proposals of procurements which have been approved in-principle by the Director. • To send recommendation on such proposals, for purchase and goods after collection of quotations from market, In accordance with the provisions of GFR, and Manual for procurement goods and service/ICAR, GOI guidelines. • To ensure quality of materials purchased
2.	Dr. P.K. Sundaram, Sr. Scientist	Co-Chairman	
3.	Dr. Akram Ahmad, Scientist	Member	
4.	Dr. G. Makarana, Scientist	Member	
5.	Finance and Accounts Officer / Assistant Finance and Accounts Officer	Member	
6.	Administrative Officer / Assistant Administrative Officer (P)	Member	
7.	Indenting Officer	Member	
IV. Works Committee			
1.	Dr. Bikash Sarkar, Pr. Scientist	Chairman	<ul style="list-style-type: none"> • To scrutinize the proposals having in-principle approval by the director for inviting tender and recommendation for placing order by following the guidelines of GFR, Manual for procurement of works, Council/Gol to be read with the SoP guidelines. • To monitor progress and quality of works done
2.	Dr. P.K. Sundaram, Sr. Scientist	Co-Chairman	
3.	Dr. Manisha Tamta, Scientist	Member	
4.	Mr. Ved Prakash, Scientist	Member	
5.	Dr. P K Ray, Sr. Scientist	Member	
6.	Sh. Abhishek Kumar, ACTO	Member	
7.	Finance and Accounts Officer / Assistant Finance and Accounts Officer	Member	
8.	Administrative Officer	Member	
9.	Assistant Administrative Officer/i/c EMU	Member-Secretary	
V. Job Works Committee			
1.	Dr. A.K. Choudhary, Pr. Scientist	Chairman	<ul style="list-style-type: none"> • To ascertain the job works requirement for the institute and farm and ensure optimum utilization of labors
2.	Dr. Abhishek Kumar Dubey, Sr. Scientist	Co-Chairman	
3.	Dr. Jyoti Kumar, Sr. Scientist	Member	
4.	Sh. Abhishek Kumar, ACTO	Member	
5.	Sh. P.K. Singh, ACTO	Member	
6.	Assistant Administrative Officer (P)	Member	

VI. Price Fixation, Sale, Disposal and Auction Committee			
VI (i) Agricultural Crops & Other Items			
1.	Dr. Sanjeev Kumar, Head, DSEE	Chairman	To fix the sale price of produce of institute in accordance with the guidelines of the Council/Gol.
2.	Dr. N Bhakta, PS	Co-Chairman	
3.	Dr. Kumari Subha, Scientist	Member	
4.	Dr. B Sainath, Scientist	Member	
5.	Finance and Accounts Officer / Assistant Finance and Accounts Officer	Member	
6.	Sh. Prempal Kumar, STO	Member	
7.	Assistant Administrative Officer (P)	Member	
VI (ii) Livestock & Fishery			
1.	Dr. Kamal Sarma, Head DLFM	Chairman	<ul style="list-style-type: none"> To fix the sale price of produce of institute in accordance with the guidelines of the Council/Gol.
2.	Dr. Pankaj Kumar, Pr. Scientist	Co-Chairman	
3.	Dr. Jyoti Kumar, Sr. Scientist	Member	
4.	Dr. Manoj Kumar Tripathi, Scientist	Member	
5.	Finance and Accounts Officer / Assistant Finance and Accounts Officer	Member	
6.	Assistant Administrative Officer (P)	Member	
VII. Institute Variety Release Committee (IVRC)			
1.	Dr. R.S. Pan, Pr. Scientist, FSRCHPR	Chairman	<ul style="list-style-type: none"> To coordinate institute variety proposal for release. To ensure that all the formalities are completed as per the standing provisions of Rule before a variety release is announced.
2.	Dr. AK Jha, Pr. Scientist	Co-Chairman	
3.	Dr. Santosh Kumar, Sr. Scientist, DCR	Member	
4.	Dr. Abhishek Dubey, Scientist	Member	
5.	Dr. JS Chaudhary, Scientist	Member	
6.	Dr. (Mrs.) Bhavana Patnayakuni, Sr. Scientist	Member	
VIII. Legal Advisory Committee			
1.	Sh. Vipul Raj, A.O.	Chairman	<ul style="list-style-type: none"> To engage panel lawyer for defending the cases where institute / Council is a party To ensure that the interest of the institute/council is soundly represented in Court To Prepare draft reply of O.A.s filed against the institute / Council. To update Director time to time about the legal matters
2.	Mrs. Prabha Kumari, A.A.O.	Member	
3.	Sh. P.S. Sircar, ACTO	Member	
4.	Sh. A.S. Mahapatra, STO	Member	
5.	Sh. Nagendra, Assistant	Member	
6.	Sh. Ravishahkar, A.A.O.	Member Secretary	
IX. Technical Evaluation Committee			
1.	Dr. Manibhushan, Pr. Scientist	Chairman	<ul style="list-style-type: none"> To ensure the generic nature of the specification submitted for procurement of goods and articles and also to ensure minimum quality. Once the tenders have been invited, to ensure that the firms fulfilling the specification are only recommended for further processing.
2.	Dr. P.K. Sundaram, Sr. Scientist	Co-chairman	
3.	Dr. Akram Ahmad, Scientist		
4.	Dr. P.K. Ray, Sr. Scientist	Member	
5.	Dr. Rajni Kumari, Sr. Scientist	Member	
6.	Dr. G. Makrana, Scientist	Member	
7.	Sh. A.S. Mahapatra, STO	Member	
8.	Indenting Officer	Member	
X. Rajbhasa Karyanvayan Samiti			
1.	Director	Chairman	<ul style="list-style-type: none"> To ensure the implementation of the Rajbhasa Act by sending suggestions to the Director. To ensure timely publication of "Akhshay Kheti" and Hindi
2.	Dr. A. Updhayaya, Head DLWM	Co-Chairman	
3.	Dr. Shivani, Pr. Scientist	Member	
4.	Dr. B.K. Jha, PS, Hort	Member	
5.	Dr. Rajjni Kumari, Sr. Scientist	Member	

6.	Dr. Jyoti Kumar, Scientist	Member	Annual Report • To ensure smooth organizing of parliamentary committee meetings. • To organize various programmes to promote Hindi
7.	Dr. Kumari Subha, Scientist	Member	
8.	Mrs. Prabha Kumari, A.A.O.	Member	
9.	Mrs. Anima Prabha, STO	Member	
10.	Sh. Akash Patel, PA	Member	
11.	Sh. U. K. Mishra, Hindi Translator	Member Secretary	
XI Sports Committee			
1.	Dr. Abhishek Dubey, Scientist	Chairman	• To successfully organize Inter Zonal Sports Meet and organize sports events in institute. • To look after sports facilities and create minimum facilities in the Institute/organize trainings and camps
2.	Dr. J. S. Chaudhary, Sr. Scientist	Co-Chairman	
3.	Dr. Arti Kumari, Scientist	Member	
4.	Dr. Pawan Jeet, Scientist	Member	
5.	Dr. Reshma Shinde, Sr. Scientist	Member	
6.	Dr. A. Mukherjee, Scientist	Member	
7.	Sh. Victor Thingujam, Scientist	Member	
8.	Sh. Banda Sain Nath, Scientist, Econ	Member	
9.	Sh. Ravishankar, A.A.O.	Member	
10.	Smt. Prabha Kumari, A.A.O.	Member	
11.	Sh. Abhishek Kumar, ACTO	Member	
XII. Institute Staff Welfare Committee			
1.	Dr. A. Upadhyaya, Head DLWM	Chairman	• To ensure smooth organization of events within the purview of the committee. • To look after welfare of the staffs
2.	Dr. Shivani, Pr. Scientist	Co-Chairman	
3.	Dr. Kumari Subha, Scientist	Member	
4.	Administrative Officer	Member	
5.	Finance and Accounts Officer	Member	
6.	Sh. Dayanand Prasad, A.A.O.	Member	
7.	Sh. Jyoti Kumar Mani, LDC	Member	
M. Internal Transfer & Deputation Committee			
1.	Dr. Amitava Dey, Pr. Scientist	Chairman	• To scrutinize the proposal and send recommendation to the committee. Transfer related to Headquarter of the institute and to its centres/KVKs and vice versa including inter institutional transfer proposals. • To scrutinize the deputation proposals in accordance with the extant guidelines of the Council/ Gol.
2.	Dr. Abhay Kumar, Pr. Scientist	Co-Chairman	
3.	Dr. Shivani, Pr. Scientist	Member	
4.	Dr. B. K. Jha, Pr. Scientist	Member	
5.	Administrative Officer	Member	
6.	Assistant Administrative Officer (E)	Member Secretary	
XIII. House Allotment Committee			
1.	Dr. Ujjwal Kumar, Pr. Scientist & I/c Head DSEE	Chairman	• To scrutinize allotment and change of government quarters and send it's recommendation to the Director
2.	Dr. Pankaj Kumar, Pr. Scientist	Co-Chairman	
3.	Dr. P. K. Sundaram, Sr. Scientist	Member	
4.	Dr. Sonaka Ghosh, Scientist, Agronomy	Member	
5.	Assistant Administrative Officer (E)	Member Secretary	
XIV. Women Grievance Cell			
1.	Dr. Shivani, Pr. Scientist	Presiding Officer	• To scrutinize the case and put-up before the committee in
2.	Dr. Arti Kumari, Sr. Scientist	Member	

3.	Dr. Kirti Saurabh, Scientist	Member	terms of the guidelines issued by the guidelines issued by the Hon'ble Supreme court in Visakha Judgment and "Sexual Harassment of women at work place (prevention prohibition and Redressal) Act,2013"
4.	Dr. Prerna Nath, Scientist (Food Technology)	Member	
5.	Smt. Divyadarshini, Assistant	Member	
XV. UG/PG/Ph.D education prog			
1.	Dr. Ujjwal Kumar, Pr. Scientist & Head DSEE	Chairman	<ul style="list-style-type: none"> • To scrutinize the proposal submitted before the committee for attending training, workshop, seminar and conference. • To propose/organize need based HRD activities for skill development. • To implement UG/PG/Ph.D programme of IARI Mega Univ
2.	Dr. N. Bhakta, Pr. Scientist	Co-Chairman	
3.	Dr. Rakesh Kumar (AS), Scientist	Member	
4.	Dr. Saurabh Kumar, Scientist	Member	
5.	Dr. B. Sainath	Member	
6.	Mr. Anil Kumar, ACTO	Member	
7.	Administrative Officer	Member	
XVI. Library Advisory Committee			
1.	Dr. Sanjeev Kumar, Head DCR	Chairman	<ul style="list-style-type: none"> • To ensure upkeep, update and maintenance of the library. • To submit proposals for purchase of books, journals, e-journals, magazines
2.	Dr. Ajay Kumar, Pr. Scientist	Co-chairman	
3.	Dr. Rajni Kumari, Sr. Scientist	Member	
4.	Dr. M. K. Tripathi, Scientist	Member	
5.	Sh. Dayanand Prasad, A.A.O.	Member	
6.	Sh. Satish Kumar, Librarian	Member	
XVII. FMS/MIS & E-office Implementation Committee			
1.	Dr. Manibhushan, Pr. Scientist	Chairman	<ul style="list-style-type: none"> • To look after all activities related to FMS/MIS & E-office Implementation and other related activities in office
2.	Dr. V.K. Yadav, Pr. Scientist	Co-Chairman	
3.	Dr. Rohan Kumar Raman, Scientist	Member	
4.	Finance and Accounts Officer	Member	
5.	Administrative officer	Member	
6.	Sh. P. S. Sircar, ACTO	Member	
7.	Sh. Sarfaraj Ahmad, STO	Member	
XVIII. Institute Grievance Committee			
1.	Dr. Sanjeev Kumar, Head DCR	Chairman	<ul style="list-style-type: none"> • To scrutinize the individual proposals submitted to the committee and send its recommendation to the Director.
2.	Dr. Pankaj Kumar, Pr. Scientist	Co-Chairman	
3.	Dr. N. Bhakta, Pr. Scientist	Member	
4.	Dr. R. S. Pan, Pr. Scientist	Member	
5.	Administrative Officer	Member	
6.	Sh. Dayanand Prasad, A.A.O.	Member	
7.	Smt. Prabha Kumar, A. A.O.(E)	Member Secy	
XIX. SC/ST Grievance Committee			
1.	Dr. Bikash Sarkar, Pr. Scientist	Chairman	<ul style="list-style-type: none"> • To scrutinize the individual proposals submitted to the committee and send its recommendation to the Director.
2.	Dr. Shivani, Pr Scientist	Co-Chairman	
3.	Dr Reena Kamal, Scientist	Member	
4.	Sh. S. K. Ahirwal, Scientist	Member	
5.	Dr. Govind Makrana, Scientist	Member	
6.	Sh. Dayanand Prasad, A.A.O.	Member	
XX. Publication Committee			
1.	Dr. AK Choudhary, Principal Scientist	Chairman	<ul style="list-style-type: none"> • To collect material for publication of annual report, newsletter, leaflet, Technical bulletins, books etc. • To edit the matter/suggest improvement for approval of Director
2.	Dr. PC Chandran, Principal Scientist	Co-Chairman	
3.	Dr. Reshma Shinde, Sr. Scientist	Member	
4.	Dr. S.S. Mali, Sr. Scientist	Member	
5.	Dr. Saurabh Kumar, Scientist	Member	
6.	Dr. Kirti Saurabh, Scientist	Member	
7.	Dr. Sonaka Ghosh, Scientist	Member	

8.	Dr. Kumari Subha, Scientist	Member	<ul style="list-style-type: none"> • To submit specification for publication of ARC and subsequently for publications of different materials. • To produce draft by Mid-April and final printed Copy of Annual Report by May without failure.
9.	Dr. TK Koley, Sr Scientist	Member	
10.	Dr. Dharamjeet Kherwar, KVK Ramgarh	Member	
11.	Mr. Ramkewal, KVK, Buxar	Member	
12.	Mr. Sarfaraj Ahmad, STO	Member	
XXA. Publication subcommittee for news letter			
1.	Dr. Ajay Kumar, Pr. Scientist	Chairman	<ul style="list-style-type: none"> • To collect material for publication of newsletter, other publications as per competent authority. • To edit the matter/suggest improvement for approval of Director • To submit specification for publication • To produce draft in time and publish 2 newsletter (July & Jan Issue)
2.	Dr. PC Chandran, Pr. Scientist	Co-chairman	
3.	Dr. Meenu Kumari, Sr. Scientist	Member	
4.	Dr. Mridusmita Debnath, Scientist	Member	
XXI. Ad-hoc Committee for Settlement of Audit Objections/Paras			
1.	Director	Chairman	<ul style="list-style-type: none"> • To collect information from different sections / divisions/RCs/KVKs about the factual position concerning the Audit Para and prepare a draft reply for approval by the Director.
2.	Head, DSEE	Member	
3.	Head, DCR	Member	
4.	Head, DLWM	Member	
5.	Head, DLFM	Member	
6.	Administrative Officer	Member	
7.	Finance and Accounts Officer	Member	
8.	Drawing & Disbursing Officer	Member	
9.	Assistant Administrative Officer (P)	Member	
10.	Assistant Administrative Officer (E)	Member	
XXII. Study Leave Committee			
1.	Dr. A. Upadhyaya, Head DLWM	Chairman	<ul style="list-style-type: none"> • To examine the proposals for study leave submitted by scientific / technical category of staff and send its recommendation to Director keeping in view the Council's guidelines and the strength of the concerned division to ensure that the research work is not hampered.
2.	Dr. Kamal Sarma, Head DLFM	Member	
3.	Dr. R.S. Pan, Pr. Scientist FSRCHPR	Member	
4.	Dr. A.K. Choudhary, Pr. Scientist	Member	
5.	Dr. Abhay Kumar, Pr. Scientist	Member	
6.	Administrative Officer	Member	
XXIII. Swachha Bharat Abhiyan Committee			
1.	Dr. Sankar Dayal, PS	Chairman	<ul style="list-style-type: none"> • To ensure that the Council's/ Gol guidelines are implemented in the institute and its farms.
2.	Dr. Rajni Kumari, Sr. Scientist	Co-Chairman	
3.	Dr Abhishek Kumar (Agroforestry)	Member	
4.	Sh. S. K. Ahirwal, Scientist	Member	
5.	Dr. Mridusmita Debnath, Scientist	Member	
6.	Sh. P.K. Singh, ACTO	Member	
7.	Sh. Abhishek Kumar, ACTO	Member	
XXIV. HRD/Internship/Training/other capacity development activities			
1	Dr. P. C. Chandran, Pr. Scientist	Chairman	<ul style="list-style-type: none"> To plan and execute various training and capacity building programme as per mandate and requirements.
2	Dr. Takeshwar Kumar, Scientist	Co-Chairman	
3	Dr. Anirban Mukherjee, Scientist	Member	
4	Dr. Rakesh Kumar (AS), Scientist	Member	

5	Dr. Abhishek Kumar, Scientist (Agroforestry)	Member	
7	Mr. Anil Kumar, ACTO		
XXV. Farm management			
1	Dr. N. Bhakta, Pr. Scientist, DCR	Chairman	To look after all matter related to farm, crop planning, land allotment, farm improvement/development for various purposes, labour management and others.
2	Dr. Ajay Kumar, Pr. Scientist, DLWM	Co-Chairman	
3	Dr. Manibhusan, Pr. Scientist, DLWM	Member	
4	Dr. Vivekanand Bharti, Scientist	Member	
5	Dr Govind Makarana, Scientist	Member	
6	Sh. P.K. Singh, ACTO	Member	
7	Sh. Prempal Kumar, STO	Member	
8	Mr. Abhishek Kumar, ACTO	Farm manager	
XXVI. Workshop Management Committee			
1.	Dr. P. K. Sundaram, Sr. Scientist	Chairman	• To ensure prototype development and help in research related activities.
2.	Dr. Pawan Jeet, Scientist	Co-Chairman	
3.	Sh. Manoj Kumar Sinha, STA	Member	
XXVII. Exhibition Committee			
1.	Dr. Dhiraj Kumar Singh, Sr. Scientist	Chairman	• To suggest steps and actions for ensuring helpful to the farmers by organizing exhibitions.
2.	Dr. T. K. Koley, Scientist	Co-Chairman	
3.	Dr. Vivekananda Bharti, Scientist	Member	
4.	Dr. Pawan Jeet, Scientist	Member	
5.			
6.	Dr. Reshma Shinde, Sr. Scientist	Member	
7.	Dr. P. Bhavna, Sr. Scientist	Member	
8.	Dr. Ramkewal, KVK Buxar	Member	
9.	Dr. Indrajeet, SMS KVK Ramgarh	Member	
10.	Sh. Sanjay Rajput, T.O.	Member	
XXVIII. Storage and retrieval of Photography and Video recording			
1.	Dr. Dhiraj Kumar Singh, Sr. Scientist	Chairman	Proper recording of institute activities/events in form of photographs and videos for efficient storage and need base retrieval
2.	Dr. Rohan Kumar Raman, Sr. Scientist	Co-chairman	
3.	Dr. T. K. Koley, Scientist	Member	
4.	Dr. Dharamjeet Kherwar, SMS	Member	
5.	Sh. Sanjay Rajput, T.O.	Member	
XXIX Press and Media Committee			
1.	Dr. Shivani, Pr. Scientist	Chairman	• To collect information from different units / cells/ divisions of the institute and send the same to the press for publication in the media. • To ensure wider publicity and visibility of the institute's works. • To recommend the names of scientists for talk shows and interviews in different media.
2.	Dr. Dhiraj Kumar Singh, Sr. Scientist	Co-Chairman	
3.	Dr. Rajani Kumari, Sr. Scientist	Member	
4.	Dr Rachana Dubey, Scientist	Member	
5.	Dr. Arti Kumari, Scientist	Member	
6.	Dr. Manisha Tamta, Scientist	Member	
7.	Sh. Anil Kumar, ACTO	Member	
8.	Mr. Akash Patel, PA	Member	
9.	Mr. Umesh Kumar, Hindi Translator	Member	
10.	Sh. Sanjay Rajput, T.O.	Member	
XXX. NPS Monitoring Committee			
1.	Director	Chairman	• To monitor the contribution made by the ICAR employees. • To submit half yearly report to the Council.
2.	Administrative Officer	Member	
3.	Finance and Accounts Officer	Member	
4.	Drawing & Disbursing Officer	Member	
XXXI. SCSP/STC fund monitoring Committee			
1.	Dr. Bikash Sarkar, Pr. Scientist	Chairman	• To monitor the efficient and judicious fund utilization towards livelihood improvement of SC communities as Gol guidelines
2.	Dr. P.C. Chandran, Pr. Scientist	Co-Chairman	
3.	Dr. Anirban Mukherjee, Scientist	Member	
4.	Dr. Reena Kamal, Sr. Scientist	Member	
5.	Dr. Pawan Jeet, Scientist	Member	

and to submit quarterly report to SMD.

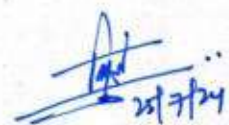
XXXII. Advisory Committee

1.	Dr. Anup Das, Director	Chairman
2.	Dr. A. Upadhayay, Head, DLWM	Co-Chairman
3.	Dr. Amitava Dey, Pr. Scientist	Vigilance Officer
4.	Dr. Ujjwal Kumar, Pr. Scientist	PRO & Nodal Officer, KVK Buxar; and Liaison officer, CPWD works
5.	Head, FSRCHPR	Nodal Officer, KVK Ramgarh
6.	Dr. Shivani, Pr. Scientist	Liaison Officer, SC & ST
7.	Dr. Narayan Bhakta, Pr. Scientist	Liaison Officer, OBC
8.	Dr. Bikash Sarkar, Pr. Scientist	EMU & Guest House
9.	Dr. Ajay Kumar, Pr. Scientist	Security Management
10.	Dr. Dhiraj Kumar Singh, Sr. Scientist	Vehicle Management
11.	Administrative Officer	Nodal Officer, GeM, CPPP & APAR and CPIO, RTI
12.	Dr. Tarkeshwar Kumar, Scientist	Liaison Officer PWD
13.	Smt. Prabha Kumari, A.A.O. (E)	Assistant Public Information Officer (APIO)
14.	Mr. Dayanand Prasad, A.A.O. (P)	Assistant Public Information Officer (APIO)

Note:-

- The Director may assign any work, he deems fit, to any committee for processing and sending recommendations apart from the role and responsibilities already mentioned above.
- The SOP (Standard Operation Procedure) for processing proposals related to purchase, works and other items will have to be adhered to strictly.
- In case of the individual purchase, the concerned indenter will be responsible for timely verification of bills /In-voice.
- In case of services, the Chairman / Co-Chairman of the concerned committee will be responsible for verification of the bills.
- In absence of the Chairman, the Co-Chairman will preside the committee meeting.
- All committees must conduct meetings and activities as per requirement, however, there must be at least one meeting of individual committee in each quarter and the final report of the activities of the committee for a year must be communicated in first week of April to Director by the Chairman of the committee.
- In case of any conflict / overlapping of roles / duty, the decision of the Director in the matter will be final and binding upon all concerned.
- The duties assigned to the committees are integral part of the official duties and hence, must be performed in letter and spirit.
- This office order will remain valid till further orders.

This is issued with the approval of the Director, ICAR-RCER, Patna.



Administrative Officer

Copy to:

1. All concerned
2. Head, DSEE/DLWM/DLFM/DCR, ICAR-RCER, Patna
3. Head, ICAR-RCER, FSRCHPR, Ranchi.
4. I/C, PME Cell/I/C EMU, ICAR-RCER, Patna.
5. Head, KVK, Buxar/KVK, Ramgarh
6. CAO/F.&A.O./A.F.&A.O./A.A.O./D.D.O., ICAR-RCER, Patna
7. The Deputy Secretary (NRM), ICAR, KAB-II, New Delhi-110012
8. Director Cell
9. Guard File



Administrative Officer