



भारतीय कृषि अनुसंधान परिषद का पूर्वी अनुसंधान परिसर
कृषि प्रणाली का पहाड़ी एवं पठारी अनुसंधान केन्द्र
प्लाण्डु, राँची - 834010 (झारखण्ड)
ICAR Research Complex for Eastern Region
Farming System Research Centre for Hill and Plateau Region
Plandu, Ranchi - 834010 (Jharkhand)



**STANDARD ONLINE (E-PROCUREMENT MODE) BIDDING DOCUMENTS
FOR THE JOB WORK CONTRACT FOR PROVIDING FARM AND FIELD
SERVICES AT ICAR RESEARCH COMPLEX FOR EASTERN REGION,
FARMING SYSTEM RESEARCH CENTRE FOR HILL AND PLATEAU
REGION, RANCHI**

**Document to be submitted online for
(Technical & Financial Bid as per Schedule of requirement)**

NOTICE INVITING ONLINE TENDER

File No. RC-Ranchi/22-23/Purchase-2/Job Work Contract/

Dated: 17.11.2022

The ICAR Research Complex for Eastern Region, Farming System Research Centre for Hill and Plateau Region, Ranchi is a public funded Research Organization under the Indian Council of Agricultural Research, Department of Agricultural Research and Education, Ministry of Agriculture and Farmers Welfare, Government of India. The Head, ICAR-RCER, FSRCHPR, Ranchi (Jharkhand), India, invites e-tenders through the website [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) under two bid systems from eligible and qualified bidders for **Biennial Job Work Rate Contract for providing Farm and Field services at ICAR Research Complex for Eastern Region, Farming System Research Centre for Hill and Plateau Region, Ranchi.**

CRITICAL DATE SHEET

Tender ID (To be allotted by portal after uploading of tender)		
Tender Reference No.		RC-Ranchi/22-23/Purchase-2/Job Work Contract
Date of release of Tender through e-procurement Portal		17.11.2022
Bid Submission Start Date (Online)		17.11.2022
Last date for Receipt of Tender fees and EMD at ICAR-RCER, FSRCHPR, Ranchi		6.12.2022
Last Date & time for submission of online Bid		6.12.2022 (11.00 AM)
Date & time for opening of technical Bid		08.12.2022 (2.00 PM)
E.M.D to be paid in the shape of Demand Draft in favour of “ Head, ICAR-RCER, RC, Ranchi ” obtained from Nationalized Bank only.		Rs. 36,000.00 (Rupees thirty six thousand only)
Tender Document Fee to be paid in the shape of Demand Draft “ Head, ICAR-RCER, RC, Ranchi ” obtained from Nationalized Bank only.		Rs.1,000.00 (Rupees one thousand only)
Address for Communication	The Head, ICAR Research Complex for Eastern Region, Farming System Research Centre for Hill and Plateau Region, Plandu, Ranchi ó 834010.	
		Sd/- Assistant Administrative Officer

INVITATION TO TENDER AND INSTRUCTIONS TO TENDERERS

IMPORTANT NOTES:-

1. The Head, ICAR-RCER, FSRCHPR, Ranchi hereby invites online bids for JOB WORK/SERVICE CONTRACT FOR PROVIDING ALLIED SERVICES RELATED TO FARM AND FIELD SERVICES AT ICAR RESEARCH COMPLEX FOR EASTERN REGION, FARMING SYSTEM RESEARCH CENTRE FOR HILL AND PLATEAU REGION, RANCHI.
2. The Institute is not bound to accept the lowest or any other tenders and also reserve to itself the right of accepting the tenders in whole or in part. Other conditional Tenders will not be accepted.
3. No interest on security deposit and earnest money deposit shall be paid by the Institute to the tenderer.
4. Goods and Service tax or any other tax applicable or made applicable after awarding the contract in respect of this contract shall be payable by contractor and Institute will not entertain any claim whatsoever in this respect. However the Goods and Service taxes or any other tax which is as per the rules of the Govt., shall be deducted at source from monthly bills of the successful tenderer, as per rules/instructions made applicable from time to time by government.
5. Director of the Institute reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons, not mandatory to be communicated to the tenderer.
6. Decision of the Head of the Centre shall be final for any aspect of the contract and binding to all parties. Disputes arising, *if any*, on the contract, will be settled at his/her level by mutual consultation and in case of failure of settlement, the dispute shall be referred to the sole arbitrator to be appointed by the Director of the Institute. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996.
7. Tender Documents can be downloaded from the ICAR-RCER website www.icarrcer.in or from the Central Public Procurement Portal [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) Bidders should enroll/register in the e-procurement module of Central Public Procurement Portal through the website: [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) for participating in the bidding process. Bidders should also possess a valid Digital Signature Certificate (DSC) for online submission of bids.
8. **Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.**
9. ICAR-RCER, FSRCHPR, Ranchi will not be responsible for any delay in enrollment / registration as bidder or submitting /uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app) and enroll their Digital Signature Certificate and upload their quotation well in advance.

10. Any change/corrigendum/extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.
11. ICAR-RCER, FSRCHPR, Ranchi reserves the right to accept/reject any or all the tenders in part/full without assigning any reason thereof.

Sd/
Assistant Administrative Officer



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कृषि प्रणाली का पहाड़ी एवं पठारी अनुसंधान केन्द्र
प्लाण्डु, राँची - 834010 (झारखण्ड)
ICAR Research Complex for Eastern Region
Farming System Research Centre for Hill and Plateau Region
Plandu, Ranchi - 834010 (Jharkhand)



INSTRUCTIONS FOR ONLINE BID SUBMISSION

1. For Online Bid Submission as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. More information useful for submitting the online bids on the CPP Portal is available/obtained at [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app). Manual/offline bids shall not be accepted under any circumstances.

For Registration

2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
3. **While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tender stipulate any condition of his own, such conditional tender is liable to be rejected.**
4. Head, ICAR-RCER, FSRCHPR, Ranchi reserves the right to reject any tender/bid wholly or partly without assigning any reason.
5. The Technical Committee constituted by the Head, ICAR-RCER, FSRCHPR, Ranchi shall have the right to verify the particulars furnished by the bidder independently.
6. The services should be delivered at ICAR Research Complex for Eastern Region, Farming System Research Centre for Hill and Plateau Region, Plandu, Ranchi and the supplier shall be responsible for any damage during the contract period.
7. **All the tender documents & price bid to be uploaded as per this tender are to be digitally signed by the bidder.**
8. All the communications with respect to the tender shall be addressed to: **The Head, ICAR Research Complex for Eastern Region, Farming System Research Centre for Hill and Plateau Region, Plandu, Ranchi – 834010.**
9. The bidders are required to **upload scan copy of documentary evidence** in support of the following **qualification criteria as essential qualification**:-

- | | | |
|-----------------|---|------------------------------------|
| a. Annexure -I | : | Checklist |
| b. Annexure-II | : | Mandate Form for Banking details |
| c. Annexure-III | : | Certificate about non blacklisting |
| d. Annexure-IV | : | Tender Acceptance Letter |
| e. Annexure V | : | Certificate |

- f. **Annexure-VI** : A certificate should be enclosed that no legal suit/criminal case pending or contemplated against the Proprietor of the agency or any of its directors on grounds of moral turpitude or for violations of any of the laws in-force. Also, that the firm has never been blacklisted by any Government authority during the last 05 years. The agency must enclose this declaration at the time of submission of bid.
- g. **Annexure-VII** : Financial Bid/Price Bid undertaking.
- h. **Details of Tender Application Fee & Earnest Money Deposit.**

TECHNICAL BID

- a) Registration certificate of the firm (as a Sole Proprietor/Partnership Firm/Company) for carrying out such work contracts under the Central Govt. /State Govt.
- b) Minimum turnover of the firm should not be less than **Rs. 80.00 lakhs (Rupees eighty lakhs only)** during the last two financial years (2020-21, 2021-22).
- c) The Firm, should have an **Experience in the field of providing only agricultural field/laboratory type of services of continuous two years in last five years in ICAR institute / State Agricultural Universities / Central Govt. establishments/ Autonomous bodies of Govt. of India/ Corporations of Govt. of India/reputed public or private organizations.** Bidder should also provide the details in the following *tabular form*.

Details of continuous 2 years experience in last five years /work done (2017-18 to 2021-22)

Sl. No.	Name of the Deptt./ Organization & Name of contact Person with Ph. No.	Period		No. of staff deployed	Available at page no.	Remarks
		From	To			

- d) Certified Balance Sheet of the firm for last three years of the service contract by the chartered accountant (2019-20, 2020-21, 2021-22).
- e) Duly certified copies of the satisfactory services of the firm should be enclosed for continuous two years (2017-18 to 2021-22).
- f) Employee EPF registration certificate in any state of India.
- g) Employee ESI registration certificate in any state of India.
- h) The contractor/agency must have a registration (for its past/ongoing contracts) under the Contract Labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the labour license under this Act.

- i) Nos. of staff/supervisors registered under ESI & EPF separately has to be provided. A firm must have a minimum **50 Nos.** of Staff/Supervisors with their ESI & EPF contributions. **Documentary proof of ECR and Successful Transaction Receipt of EPF and ESI for last 3 months has to be attached.**
- j) Goods and Service tax registration certificate issued by Govt. etc.
- k) **Whether the firm has any legal suit criminal case pending against it for violation to EPF/ESI, Minimum wages Act or other laws (give details). The firm/agency must enclose a certificate indicating that there is no criminal/legal suit pending or contemplated against them.**
- l) Registration with Income Tax Department (Copy of PAN & IT returns for last **three** financial years **(2019-20, 2020-21, 2021-22)**).
- m) The Agency should enclose copies of the payment made to its existing labour/personnel (**minimum 50 nos.**) for the **last three months** in terms of salary through Bank and EPF/ESI payment to them, in support of the condition (individual statement to be enclosed.)

All the above documents are mandatorily required based on which the evaluation of Technical Bid will be made. In case if any mandatory information [as required from 9 (a) to 9(m) as mentioned above] is not furnished alongwith the valid supporting documents, the Technical Bid is liable to be rejected. Only those financial bids, whose Technical Bids are found responsive, will be opened on specified date/time, fixed by the office.

FINANCIAL BID

- (a) Price Bid as BoQ.xls
- (b) **Undertaking of Price Bid.**

Sd/
Assistant Administrative Officer

GENERAL INFORMATION & OTHER TERMS & CONDITIONS OF THE CONTRACT

Job Work Contract for various Jobs (related to Farm & Field Services)

1. The Bidder(s) may note that **ONLINE BIDS will ONLY be accepted. All the requisite supporting documents as mentioned in the bid document should and must be uploaded On-line <http://eprocure.gov.in/eprocure/app>. The Bids sent through FAX, E-mail, by hand and/or by post shall not be accepted/ processed, in any case.**
2. Bidders are requested to study the terms and conditions of the tender carefully and then submit tenders accordingly. They may, if necessary, visit the Institute to study the layouts.
3. The bidders may submit duly filled and completed bidding document ONLINE as per instruction contained in the bidding documents. Incomplete bid shall be rejected. The conditions of tender shall be governed by the details contained in complete bid document.
4. The rates should be quoted as per the BOQ uploaded on the CPP Portal. Taxes, if any, should be indicated separately. The bidders are advised to download this BOQ.xls as it is and quote their offer/rates in the permitted column and upload the same in the Financial Bid. The Bidder shall not tamper/modify downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with ICAR-RCER, FSRCHPR, Ranchi.
5. In case, holiday is declared by the Government on the day of opening the bids, the bids will be opened on the next working day at the same time. The ICAR-RCER, FSRCHPR, Ranchi reserves the right to accept or reject any or all the tenders.
6. **Bid Validity: 180 days.**
7. The detailed instruction for online submissions of bid(s) through e-procurement module of Central Public Procurement of NIC, the bidder(s) may visit following link [http://eprocure.gov.in/eprocure/app?page=HelpForContractors & service=page](http://eprocure.gov.in/eprocure/app?page=HelpForContractors&service=page).
8. **Bid Security (EMD):** The units registered with National Small Industries Corporation (NSIC) or the concerned Ministry or Department shall be exempted from the payment of Bid Security (Earnest Money Deposit) as defined under **General Financial Rules, 2017**. In such case, copy of the certificate showing registration with the above mentioned institutions to be uploaded in Cover-I of the e-tender in PDF format.
9. In case the unit is not covered as above, should submit the offer along with the **Bid Security (EMD) for the amount of Rs. 36,000 (Rupees thirty six thousand only) in the form of Demand Draft only, in favour of Head, ICAR-RCER, RC, Ranchi** payable at Ranchi.
10. The scanned copy of Earnest Money Deposit/Tender Fee by way of Demand Draft in PDF form should be included in Cover-I of the E-tender. The offers without bid security will be rejected.
11. The EMD will be returned to the unsuccessful bidders.
12. The EMD will be forfeited if the bidder fails to accept the order based on his/her offer/bid or fails to supply the items.

13. **The successful tenderer, irrespective of its registration status, in the event of receiving award for supply for a contract value above Rs.1,00,000.00 shall have to deposit performance security at the rate of 5% (five percent) of the contract value within 7 days of receipt of confirmed Work/Purchase/Supply Order.**
14. The Institute is under no obligation to accept the lowest or any tender received in response to this tender notice and is entitled to reject any tender without assigning any reason whatsoever.
15. **Evaluation of the quotation**:- The Institute will evaluate and compare the quotations determined to be substantively responsive i.e. which so ever quotations are properly signed and fulfil all the eligibility conditions, conform to the terms and conditions and meet the minimum wages criteria and other statutory requirement. The Institute will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.
16. **TERMS OF THE CONTRACT**:- Initially, the terms of the contract will be for **two years**. On the expiry of the contract or on its termination, the Complex reserves the right to renew the contract on yearly basis on the terms and conditions that may then be mutually agreed upon.
17. **MODE OF PAYMENT**:- The agency shall submit monthly bills along with the proof of depositing Tax and EPF & ESI contribution for the personnel engaged at the site for the job performed during the preceding month on the first working day and the Institute shall make payment by means of online payment through RTGS/NEFT, in favour of the agency. However, taxes which are as per the rules of the Govt. of India as well as Govt. of Jharkhand shall be deducted at source from monthly bills of the successful tenderer. The agency shall make payment to their employees through cheques or transfer into the employee's bank account only.
18. **TERMINATION**:- This contract can be terminated by giving one month's notice on either side and that any notice required to be served shall be sufficiently served on the parties, if delivered to them personally or dispatched at the address given herein under through registered post.
19. **LOSS AND / OR DAMAGES**:- In case of any loss or damage done to the property of the Institute by the personnel provided by the agency for sanitary duties at ICAR-RCER, FSRCHPR, Ranchi, full damages will be recovered from the Agency and decision of the Head, ICAR-RCER, FSRCHPR, Ranchi shall be binding on it.
20. The supporting/allied services staff should follow strict attendance and alternative arrangements are to be made by the agency whenever anyone of staff/supervisor is to go on leave under intimation to this office.
21. Changing of Staff/Supervisor should be pre-intimated to the Chairman, Job Works Committee or authorised person of this Institute.

22. The Head, ICAR-RCER, FSRCHPR, Ranchi reserves the right to reject any or all quotations in whole or in part without assigning any reason therefor. The decision of Head, ICAR-RCER, FSRCHPR, Ranchi shall be final and binding on the Contractor/Agency in respect of clause covered under the contract.
23. The staff provided should also maintain secrecy and discipline in the premises of Institute.
24. The staff provided should be capable of reading and writing Hindi.
25. The contractor shall keep a complaint register with his Supervisor, and it shall be open to verification by the authorized officer of Institute for the purpose. All complaints should be immediately attended to by the Agency.
26. Uniform with colour specifications and pattern (e.g. white/colour saree for lady farm workers, white/colour shirt and pant for others) approved by Institute should be supplied by the contractor to the workers at his own cost and it should be ensured that the working staff etc., are in proper uniform while on duty.
27. The agreement is terminable with one month notice on either side.
28. The contractor shall not sublet the work without prior written permission of the Institute. In case the contractor intends to sublet the work to some sub-contractor, the contractor must furnish prior information to this effect, in its bid itself; in that case, the sub-contractor, too, must fulfil all the requirements to be fulfilled by the Contractor as per the terms and conditions of this contract.
29. The contractor or his workers shall not misuse the premises allotted to them for any purpose other than for which the contract is awarded.
30. The selected agency shall provide the necessary personnel as per work-schedule determined by the Institute. The agency shall employ good and reliable persons with robust health of age group of 21 to 45 years. In case any of the personnel so provided is not found suitable by the Institute, the Institute shall have the right to ask for his/her replacement without giving any reason thereof and on receipt of a written communication from the Institute, the agency shall have to replace such persons immediately.
31. **The persons so provided by the agency under this contract will not be the employee of the Institute and there will be no employer-employee relationship between the Institute and the person so engaged by the contractor in the aforesaid services.**
32. Payment for service contract will be made monthly upon submission of pre-receipted bill.

33. After physical inspection of the site, a very detailed assessment/requirements of personnel for providing allied services at the ICAR-RCER, FSRCHPR, Ranchi shall have to be furnished along with the Tender. However, the Tenders should indicate only the **lump-sum amount** in respect of **all the services** covered under this contract and that **rates should not be proposed** on the basis of **manpower to be deployed** under the contract. **No request for alteration in the rates once quoted** will be permitted.
34. The **rates to be quoted** should include cost of **each and every item** including **service charge, transportation cost, manpower cost (inclusive of all applicable dues** like EPF & ESI contributions, cost on Uniform/liveries, etc.) and taxes (including Goods and Service Tax, Income Tax or any other applicable Taxes) etc. The Institute shall **not bear any extra charge** (over & above the amount payable on the basis of the quoted rates) on **any account** whatsoever i.e. EPF contribution, Uniform, Liveries, OTA etc.
35. The contractor will discharge **all his legal obligations** in respect of the **workers/supervisors** to be employed/ deployed by him for the execution of the work in respect of their **wages and service conditions** and shall **also comply with all the rules and regulations and provisions of law** in force that may be applicable to them from time to time. The contractor shall **indemnify and keep indemnified the Institute** from **any claims, loss or damages** that may be caused to it on account of **any failure to comply** with the obligations under various laws. In case of any **dispute**, the **decision of Head, ICAR-RCER, FSRCHPR, Ranchi** shall be final and binding on the contractor.
36. Income Tax will be deducted from the payments due for the work done as per rule.
37. They should not leave their points unless and until the reliever comes for shift duties, supervisor will maintain all the registers, which are kept at concerned Section.
38. Changing of Staff/Supervisor should be intimated to the Caretaker.
39. The Contractor must employ adult labour only. Employment of child labour may lead to the termination of the Contract.
40. The contract is subject to the condition that the tenderer will comply with all the laws and acts of Central Govt., State Govt. relating to this contract made applicable from time to time.
41. The contractor shall make payment of wages by Cheque or Account transfer (to those employees having bank account) to his personnel engaged by him by **7th day of the following month in the premises of ICAR-RCER, FSRCHPR, Ranchi** in the presence of an officer designated for the purpose by competent authority of ICAR-RCER, FSRCHPR, Ranchi so that there is no disruption in the performance of duties of deployed personals.

Wages should be according to Minimum Wages Act and other relevant statutory Acts applicable for State/Central Govt. (ICAR-RCER, FSRCHPR, Ranchi)

reserves the right to check periodically payment of wages made by Contractor to security personnelø deployed.

BILLS MUST BE SUBMITTED IN TRIPLICATE ALONG WITH PERSON-WISE DETAILS OF EPF AND ESI CONTRIBUTIONS DEPOSITED IN THEIR INDIVIDUAL ACCOUNT.

FURTHER, THE AGENCY MUST, ALONG WITH THE BILLS AND EPF AND ESI DETAILS, PROVIDE THE PHOTOCOPY OF BANK CHALLAN USED TO MAKE THE DEPOSIT/PAYMENT FOR EPF AND ESI CONTRIBUTIONS BY THE CONTRACTOR ON MONTHLY BASIS.

42. The contractor shall maintain register for making the attendance by Supervisor deployed by him, which can be seen/verified by the Caretaker or an authorized officer of ICAR periodically.
43. The contractor shall issue photo I-Card to the personnelø deployed in the complex/colony for performing duty, which will be duly signed by him and displayed by them on their persons while they are in duty.
44. The pre-receipted bill shall be submitted by the Agency in triplicate duly supported by proof of attendance, payment of statutory charges/subscription etc., Payment will be made by cheque/e-payment. Payment will be made against monthly bills supported by requisite documents. Income Tax will be deducted as per rates.
45. The Agency shall have to provide Telephone numbers for 24 hours contact.
46. The Agency should abide by rules laid down by any statutory authority relevant to the deployment of labours.
47. It is mandatory for the agency to maintain all statutory registers in connection with their work at the Institute campus and produce them as and when demanded by the authorities of the Institute and Labour Commissioner or its authority.
48. The contractor will discharge all his legal obligations in respect of the workers to be employed/deployed by him for the execution of the work in respect of their wages and service conditions and shall also comply with all the rules and regulations and provisions of law in force that may be applicable to them from time to time. The Contractor shall indemnify and keep indemnified the Institute for any claims. Loss or damages that may be caused to it on account of any failure to comply with the obligations under various laws. In case of any dispute, the decision of Head, ICAR-RECER, FSRCHPR, Ranchi shall be final and binding on the contractor.
49. The Agency is advised to do a complete survey on his own of all the area before offering rates.
50. The Contractor shall maintain attendance register for the persons deployed by him for the Job work, which can be seen/verified at any time by the person authorized by the Institute.
51. Risk Clause: Institute reserves the right to discontinue the service at any time, if the services are found unsatisfactory by giving a Show-cause Notice to be replied within a week and also has the right to award the contract to any other agency at the risk and cost of current agency and excess expenditure incurred on account of this can be recovered from Security Deposit or pending bills or by raising a separate claim.

RECOVERY OF LOSS/DUES

52. For any loss or damage or theft etc., if any is noticed due to negligence on the part of the agency/individual, the agency shall meet the cost and also be required to compensate such loss for which the agency has to execute an Indemnity bond of appropriate value on on-judicial paper against any loss of ICAR-RCER, FSRCHPR, Ranchi property, assets and immovable/movable properties.

LEGAL OBLIGATIONS:-

53. All personnel employed by contractor shall be engaged by him as his own employees in all respects express or implied. The responsibilities whatsoever, incidental or direct, arising out of or for compliance with or enforcement of the provisions of various Labour Laws/Industrial Laws of the country, shall be that of the contractor, He shall specifically ensure compliance with the following Laws/Acts and their Enactments/Amendments:-

- a. The contract Labour (Regulation & Abolition) Act., 1970
- b. The contract Labour (Abolition & Regulation) Central Rules, 1971
- c. The Minimum wages Act., 1948
- d. The Employer's Liability Act., 1947
- e. The Payments of wages Act., 1936
- f. The Factories Act., 1948
- g. The Workmen's Compensation Act., 1923
- h. The Employees Provident Funds and Misc. Provisions Act., 1952
- i. The Payment of Bonus Act., 1976
- j. The Equal Remuneration Act., 1976
- k. The Industrial Disputes Act., 1947

54. **PENALTY CLAUSE: LIQUIDATED DAMAGES CLAUSE** : An amount of Rs.2,000/- will be levied as liquidated damages per day whenever and wherever it is found that the work is not up to the mark in any Section. It will be brought to the notice of the supervisory staff of the firm and if no action is taken within one hour liquidated damages clauses will be invoked.

Any misconduct/ misbehavior on the part of the manpower deployed by the agency will not be tolerated and such persons will have to be replaced immediately.

If the required number of workers/supervisor are less than the minimum required as specified penalty of Rs.1,000/- per worker per day will be deducted from the bill.

55. **While submitting the tender and preparing the BOQ, the bidder are requested to go through the following justification and submit the price bid/BOQ accordingly.**

**Estimated rate for completion of different Job Work at ICAR-RCER,
FSRCHPR, Ranchi during stipulated contract period(01.02.2023 - 31.01.2025)**

क्रम सं०	कार्य का विवरण	ईकाई	दर (रुपयों में)	दर (रुपयों में)
(1)	(2)	(3)	(4)	(5)
d	सब्जी/अनाज/दलहन/तिलहन फसल में कार्य:-	---	---	
1.	क्यारी बनाना एवं क्यारी को समतल करना (2.5 x 2.5 मी ²)	प्रति हेक्टेयर	18460	
2.	खाद (गोबर/खल्ली/केंचुआ) एवं उर्वरकों का प्रयोग तथा क्यारी में मिलाना	प्रति हेक्टेयर	14690	
3.	रीज फारो (Ridge furrow) की तैयारी:-	---		
(i)	60 सें०मी० की दूरी पर	प्रति हेक्टेयर	4550	
(ii)	50 सें०मी० की दूरी पर	प्रति हेक्टेयर	4550	
(iii)	45 सें०मी० की दूरी पर	प्रति हेक्टेयर	6890	
(iv)	30 सें०मी० की दूरी पर	प्रति हेक्टेयर	6890	
4.	पौधों की रोपाई (बैंगन/टमाटर/फूलगोभी/मिर्च) आदि	प्रति हेक्टेयर	9100	
5.	बीज की बुआई (मटर/बीन्स/भिण्डी/लोबिया) आदि	प्रति हेक्टेयर	9100	
6.	लत्तरदार सब्जी की बीज बोआई (खीरा/झिंगी/लौकी आदि)	प्रति हेक्टेयर	6890	
7.	निकाई (खुरपी के द्वारा) (मटर/बीन्स/भिण्डी/लोबिया/ भिण्डी /बैंगन/ टमाटर/ फूलगोभी आदि)	प्रति हेक्टेयर प्रति बार	18460	
8.	निकाई (खुरपी के द्वारा) लत्तरदार सब्जी फसलों	प्रति हेक्टेयर प्रति बार	9100	
9.	गुड़ाई कार्य (कुदाल के द्वारा) सब्जी फसलों का	प्रति हेक्टेयर प्रति बार	9100	
10.	सिंचाई कार्य सब्जी फसलों में	प्रति हेक्टेयर प्रति बार	4550	
11.	दवा/पोषक तत्व/ जैविक का छिड़काव सब्जी फसलों का	प्रति हेक्टेयर प्रति बार	2600	
12.	पौधों में सहायता लगाना (बॉस काटना, खुँटी बनाना एवं लगाना)	प्रति हजार	4550	
13.	फल की तुड़ाई (मटर/बीन्स) सब्जी हेतु - आवश्यकतानुसार	प्रति हेक्टेयर	9100	
14.	सब्जियों की तुड़ाई/छटाई एवं बिक्री स्थल पर पहुँचाने का कार्य (भिण्डी/ बैंगन/टमाटर/परवल/खीरा) - आवश्यकतानुसार	प्रति हेक्टेयर	5590	
15.	परिपक्व फलियों की तुड़ाई/कटाई (फ्रेंचबीन/मटर/लोबिया/भिण्डी)	प्रति हेक्टेयर	9100	
16.	परिपक्व फलों की तुड़ाई एवं ढुलाई (बैंगन/ टमाटर/खीरा/ तरबुज/लौकी/ झिंगी/करैला आदि)	प्रति हेक्टेयर	9100	
17.	प्याज के परिपक्व छत्रकों (अम्बेल) की कटाई, बीज निकालना, बीजों की सफाई एवं छटाई	प्रति हेक्टेयर	18460	

18.	बीजों की सफाई एवं अनउपयोगी बीजों की छंटनी (फेंचबीन/मटर/लोबिया/भिण्डी/मूली/तरबुज/उड़द आदि)	प्रति किलो ग्राम दर	8	
19.	बीज निकालने एवं सुखाने का कार्य (बैंगन/टमाटर /खीरा/ तरबुज/लौकी /झिंगी/करैला आदि)	प्रति किचंटल/ परिपक्व फल	1950	
20.	खाली प्लाटों की सफाई (तलवार/कुदाल के द्वारा)	प्रति हेक्टेयर प्रति बार	9100	
21.	कंदवाली सब्जी फसलों की खुदाई, सफाई	प्रति हेक्टेयर	9100	
22.	गद्दों की खुदाई (20 x 20 x 20)	प्रति गद्दा	39	
23.	गद्दों की खुदाई (30 x 30 x 30)	प्रति गद्दा	55	
24.	कुशल व्यक्ति द्वारा अच्छी किस्म के मषरूम बीज की तैयारी 200 ग्रा. प्रति सफल (अनकन्टामिनेटेड) बैग बनाने का कार्य	प्रति हजार	20490	
25	पौधे (लतीदार सब्जी) में सहारा देना (सुतली बाँधना) - line to line 1.0 m, height - 2.0 meter,	प्रति हेक्टेयर प्रति बार	24083	
26	प्रो ट्रे बीज बुआई कार्य, मिक्चर बनाना, ट्रे भरना, बीज बुआई कार्य	प्रति हजार (ट्रे)	9633	
27	प्रो ट्रे बिचडा. का देखभाल (निकाई सिचाई, दवा का प्रयोग) 25 दिनों तक	प्रति हजार (ट्रे)	12044	
28	बेड की तैयारी (drip irrigation) line to line 1.0 m बेड की लंबाई - 50.0 मी, बेड की चौडा.इ , 60-80 सें.मी. बेड की उँचाई - 25-30 सें. मी.(बेड की संख्या 200 नं०)/हे०	प्रति हेक्टेयर	38480	
29	खाद (गोबर, खल्ली,केचुआ) एवं उर्वरको का प्रयोग तथा बेड में मिलाने का कार्य	प्रति हेक्टेयर	19110	
30	संकर बीज बनाने का कार्य (बैंगन,टमाटर) (i) Emasculation (नर भाग हटाने का कार्य) (ii) परागण (iii) लेवल बाँधने का कार्य	प्रति हजार (फूल)	2405	
31	पौलीथीन बैग (15 x 10 से.मी.) में मिट्टी, खाद भरने का कार्य एवं परवल का कटींग लगाने का कार्य	प्रति हजार	2405	
32	पौलीथीन बैग में तैयार परवल के पौधे का देखभाल (सिचाई,निकाई)	प्रति हजार/माह	14300	
33	पौलीहाउस में सब्जी फसलों की खेती (560 m ²) बेड की तैयारी, खाद एवं उर्वरक का प्रयोग/निकाई/गुड.आई/सिचाई पौध का सहारा/कटाई छटाई/फलों की तुड.आई इत्यादि।	प्रति माह	14300	
34	Plastic mulching का कार्य	प्रति 100 मी०	949	
35	क्यारी बनाना एवं क्यारी को समतल करना (3.0 x 3.0 मी० ²)	प्रति हेक्टेयर	19110	
36	क्यारी बनाना एवं क्यारी को समतल करना (4.0 x 4.0 मी० ²)	प्रति हेक्टेयर	17160	
37	क्यारी बनाना एवं क्यारी को समतल करना (3.0 x 1.5 मी० ²)	प्रति हेक्टेयर	22750	
38	मवेशी के रख रखाव एवं उससे संबंधित कार्य	प्रति मवेशी/माह	5590	
39	विभिन्न प्रकार के composing एवं केंचुआ खाद तैयार करने का कार्य	प्रति टन	1911	
40	अन्नाज वाली फसलों की खेत की तैयारी एवं बीज बुआई का कार्य (धान, दलहनी एवं तिलहनी फसल)	प्रति हेक्टर	16055	

41	अन्नाज वाली फसलों की निकाई एवं गुड़ाई का कार्य (धान, दलहनी एवं तेलहनी फसल)	प्रति हेक्टर	12844	
42	अन्नाज वाली फसलों की कटाई एवं ढुलाई (धान, दलहनी एवं तिलहनी फसल)	प्रति हेक्टर	11245	
43	अन्नाज वाली फसलों की बीज निकालने एवं सफाई का कार्य (धान, दलहनी एवं तिलहनी फसल)	प्रति विचंटल	3848	
44	तालाब में मछली संबंधित कार्य (चारा डालना, जाल डालना, निकालना इत्यादि) - *Size of pond: 30 x 20 m = 600 m ²	प्रति तालाब *	1911	
45	प्रति सौ पौधा लाह के कीट का innoculation	प्रति सैकड़ा	962	
46	बीज भंडार में बीज का पैकेट बनाना, 10ग्राम, 20ग्राम, 50ग्राम 100gm, 500gm)	प्रति सैकड़ा	1000	
47	बीज भंडार में बीज बोरा में डालकर भरना एवं सीने का कार्य 40 कि.ग्रा.	प्रति पैकेट	48	
48	बीज भंडार में बीज कपड़े के थैला में भरना एवं सिलाई कार्य 10किलो ग्रा.	प्रति पैकेट	10	
49	बीज भंडार में बीज कपड़े के थैला में भरना एवं सिलाई कार्य 5 कि. ग्रा.	प्रति पैकेट	8	
50	बीज भंडार में बीज कपड़े के थैला में भरना एवं सिलाई कार्य 1 कि.ग्रा	प्रति सैकड़ा	559	
51	बीज भंडार में मटर, फेंचबीन, बोदी, सोयाबीन, आदि बीज का ग्रेन्डिंग करना	प्रति विचंटल	1200	
52	ट्रेक्टर/पावर टिलर चालन	प्रति माह	23,000.00	
53	जेनरेटर/पम्प चालन	प्रति माह	23,000.00	
54	बॉस काटने का कार्य (झाड़ी सफाई के साथ)	प्रति 10 बॉस	1105	
55	बॉस का खूँटा (7 फीट) बनाने का कार्य	प्रति 10 खूँटा	98	
56	प्रक्षेत्र से घास बाहर निकाल कर फेकने का कार्य	प्रति हेक्टर/बार	5720	
57	खूँटी बनाने, लगाने एवं लेबल बांधने का कार्य (खूँटी की लंबाई 60-100 से.मी.)	प्रति 100 खूँटी	559	
58	लतरदार सब्जियों का लतर Trellis पर चढ़ाने का कार्य (लाईन से लाईन की दूरी 2 मी.)	प्रति हेक्टर/बार	2327	
59	सब्जियों के जनन द्रव्यों के फल की तुड़ाई, बीज निकालने एवं सुखाने का कार्य	प्रति 10 पौधा/बार	55	
60	लतरदार सब्जियों में मच्छरदानी से ढकने का कार्य (लाईन से लाईन की दूरी 2 मी. लाईन का लंबाई 50 मी.)	प्रति लाईन	1105	
61	Trellis में तार बांधने का कार्य (लाईन से लाईन की दूरी 2 मी.)	प्रति हेक्टर	9555	
62	सहजन की डाली को छांटना, गडड़ा खोदकर खाद एवं उर्वरक का प्रयोग कर डाली को लगाना (गडड़ा का साईज 20x 20x 20)	प्रति 100 डाली	5720	
63	प्लास्टिक लो टनेल बनाने का कार्य	प्रति 100 मी.	1105	
64	कंदवाली सब्जी फसलों की रोपाई	प्रति हेक्टेयर	12844	
65	कंदवाली सब्जी फसलों में Pole गाड़ने का कार्य (बॉस/Angle)	प्रति हेक्टेयर	24082	
66	कंदवाली सब्जी फसलों में Pole पर लत्तर चढ़ाने का कार्य	प्रति हेक्टेयर	4017	

67	कंदवाली सब्जी फसलों में फल (Bulbil) तुड़ाई कार्य (Bulbilfera) फसल	प्रति हेक्टेयर	19266	
68	कंदवाली सब्जी फसलों में लम्बाई, चौड़ाई, ऊँचाई एवं मोटाई नापने का कार्य	प्रति हेक्टेयर	1950	
69	कंदवाली सब्जी फसलों में पत्ती गिनने का कार्य	प्रति हेक्टेयर	3523	
70	सब्जी फसलों के पौधों को तुड़ाई उपरान्त निकालने एवं प्रक्षेत्र से बाहर करने का कार्य	प्रति हेक्टेयर	26000	
71	सब्जी फसलों में स्वपरागन (फूलों को बांधना, परागन करना एवं लेवल लगाना)	प्रति हजार फूल	5000	
72	बैंगन/टमाटर पौधों में ग्राफटींग का कार्य	प्रति पौधा	5	
73	सब्जी फसलों का देखभाल (कटाई छटाई ट्रेप लगाने नेट या मच्छरदानी लगाने, डाटा लेना, लेबल लगाना इत्यादि)	प्रति माह/प्रति हे०	60000	
74	पौधों की लम्बाई, चौ० एवं मोटाई, इत्यादि का डाटा लेने का कार्य (फ्रेंचबीन, सोयाबीन, मटर, साग, बोदी आदि।)	प्रति माह/हे०	60000	
75	ड्रिप सिंचाई का पाइप(Lateral) को बेड बिछाने एवं पानी चेक करने का कार्य	प्रति हेक्टेयर	5000	
76	प्रक्षेत्र में बीडीसाइड(Weedicides) का छिड़काव कार्य	प्रति हेक्टेयर	3000	
77	पुवाल मलच को खेतों में बिछाने का कार्य	प्रति हेक्टेयर	10,000	
78	अनाज वाली फसल में क्यारी बनाना एवं समतल करने का कार्य(5x4m²)	प्रति हेक्टेयर	28000	
79	खाद (गोबर/खल्ली/केचुआ) एवं उवरकों का प्रयोग तथा क्यारी में मिलाने का कार्य	प्रति हेक्टेयर	25000	
80	अनाज वाली फसलों में रीडा फारों का निर्माण का कार्य 40 से०मी० की दूरी पर	प्रति हेक्टेयर	18000	
81	जैविक तरल खाद (जीवामृत, घन, जीवमृत, बीजामृत) बनाने का कार्य	प्रति 100 लीटर	1200	
82	तरल जैविक खाद (जीवामृत, घन, जीवमृत) का अनाज वाली फसलों पर छिड़काव का कार्य।	प्रति हेक्टेयर	2600	
ख	फल बगीचों में कार्य:-	---	---	
1.	आम, लीची एवं अन्य फलों की तुड़ाई एवं ढुलाई कर कार्यालय तक पहुँचाना	प्रति विचंटल	566	
2.	फलों का 5 कि.ग्रा. का पैकेटिंग करना	प्रति सैकड़	94	
3.	ट्रेक्टर ट्रैली में खाद का लोडिंग/ अनलोडिंग का कार्य	प्रति बैग	7	
4.	पौधशाला में भरे हुए पौलिथीन बैग को उठाकर बेड में पहुँचाने एवं कतार में लगाने का कार्य	प्रति हजार	1911	
5.	जाल द्वारा मच्छली पकड़ने का कार्य	प्रति विचंटल	566	
6.	चुना पोताई का कार्य जमीन से 1 मीटर उँचाई तक	प्रति सैकड़ पौधा	1105	
7	मिट्टी खोदना, ट्रेक्टर ट्रैली में लोड करना, गिराने का कार्य	प्रति 100 सी.एफ.टी.	763	
8	लेआउट करना गढ़ा भरने का कार्य, पौधा लगाने का कार्य	प्रति हेक्टर (100पौधा)	2405	
9	लेआउट करना, गढ़ा भरने का कार्य, पौधा लगाने का कार्य	प्रति हेक्टर (400पौधा)	3211	

10	पौधों की लंबाई, चौड़ाई, ऊँचाई एवं मोटाई नाप करने का कार्य	प्रति सैकड़	14456	
11	प्रयोगशाला में सहायता (फल का छिलका, गुद्दा, बीज निकालने एवं ग्लासवेयर सफाई करने का कार्य)	50 नमूना	754	
12	सुखे एवं मरे हुए पौधों का खोदकर निकालने का कार्य	प्रति पौधा	48	
13	मेढ़ बनाने का कार्य 50 X 50 मी० (¼ हेक्टर)	प्रति हेक्टर	6060	
14	उच्च घनत्व फल बगीचों में:- 1. निकाई/गुड़ाई 2. कटाई/छंटाई 3. फलों की तुड़ाई	प्रति हेक्टर/बार प्रति हेक्टर/बार प्रति हेक्टर	9,552 6,679 9,552	
15	बड़े फलों के पौधों का जीर्णोद्धार के लिए कटाई/छंटाई	प्रति पौधा	1,911	
16	जीर्णोद्धार कार्य के बाद बड़े पौधों के कलमों की छंटाई	प्रति पौधा	566	
17	अनानस में घास की सफाई का कार्य (खूरपी के द्वारा)	प्रति हेक्टर	11,865	
18	प्लॉट से कटे हुए फल पौधों को हटाने का कार्य	प्रति हेक्टर	2,600	
19	टेप्रेसिया/अन्य पौधा को काँटकर पौधों के नीचे मल्विंग करने का कार्य (5 kg/m ²)	500 ²	3,900	
20	आम, लीची का सूखा हुआ बड़ा पौधा को उखाड़ने का कार्य	प्रति पौधा	780	
21	बड़े पौधों में सेंटर ऑपनिंग करने का कार्य	प्रति पौधा	390	
22	फलों में बैगिंग करने का कार्य	100 बैग	390	
23	अमरुद के डाल से पत्ती हटाकर, डाल को मोड़ने/बाँधने का कार्य	प्रति पौधा	780	
24	बाउण्ड्री मरम्मत का कार्य (खुँटा काटना, लगाना, तार एवं नेट से घेरने का कार्य) लम्बाई 50 मीटर, 3मी० X 3मी० पर खुँटा लगाने का कार्य, 2 फुट गहरा)	50 मी०	1200	
25	बाँस काटकर (2 फुट) खुँटी बनाने का कार्य	200 खुँटी	1000	
ग	फल फसल - आम, लीची, कटहल, बेल आदि (100 पौधा/हे०):-	---	---	
1.	थालों की निकाई गुड़ाई	प्रति हेक्टेयर प्रति बार	4,550.	
2.	खाद एवं उर्वरकों का प्रयोग/गुड़ाई कर मिलाना	प्रति हेक्टेयर प्रति बार	6,903	
3.	सिंचाई कार्य (पाईप से)	प्रति हेक्टेयर प्रति बार	2,405	
4.	बीमारी एवं कीड़े की रोकथाम हेतु दवा का छिड़काव	प्रति हेक्टेयर प्रति बार	1,950	
5.	पौधों की कटाई/छंटाई का कार्य	प्रति हेक्टेयर प्रति बार	9,100	
6.	भार द्वारा सिंचाई करना	प्रति हेक्टेयर प्रति बार	2,405	
7.	घास व झाड़ी की कटाई/सफाई कार्य	प्रति हेक्टेयर प्रति बार	9,100	
8.	लीची के पौधा में छिलका (girdling) का कार्य	प्रति पौधा	68	

9.	लीची के बड़े पौधे में शेड-नेट लगाने का कार्य (बास काटना, गद्दा खोदना, बांधना एवं शेड-नेट लगाने इत्यादि)	प्रति पौधा	1,528	
घ	अमरुद, नींबू, शरीफा, नाशपाती, चीकू आदि (400 पौधा/हे०):-	---	---	
1.	थालों की निकाई/गुड़ाई	प्रति हेक्टेयर प्रति बार	9,100	
2.	खाद एवं उर्वरकों का प्रयोग/गुड़ाई कर मिलाना	प्रति हेक्टेयर प्रति बार	11,479	
3.	सिंचाई कार्य (पाईप से)	प्रति हेक्टेयर प्रति बार	4,550	
4.	बीमारी एवं कीड़ों की रोकथाम हेतु दवा का छिड़काव	प्रति हेक्टेयर प्रति बार	2,405	
5.	पौधों की कटाई/छंटाई का कार्य	प्रति हेक्टेयर प्रति बार	9,100	
6.	भार द्वारा सिंचाई करना	प्रति हेक्टेयर प्रति बार	4,550	
7.	घास व झाड़ी की कटाई सफाई कार्य	प्रति हेक्टेयर प्रति बार	6,903	
8.	सघन घनत्व फल बगीचा में कल्लों की छटाई	प्रति हेक्टेयर प्रति बार	12,042	
ड.	कृषि वानिकी और औषधीय पौधों से संबंधित कार्य:-	---	---	
1.	सगवान, शिशम, कालाषिषम, बकैन, महोगनी, बाँस आदि के लिए गड्ढे खोदने का कार्य (क) 3.0 फीट x 3.0 फीट x 3.0 फीट (ख) 1.0 फीट x 1.0 फीट x 1.0 फीट	प्रति गद्दा प्रति गद्दा	55 25	
2.	मिट्टी खोदना, ट्रेक्टर ट्राली में लोड करना, मिलाने का कार्य	प्रति 100 सी०एफ०टी०	763	
3.	गद्दा भरने का कार्य, पौधा लगाने का कार्य	प्रति हेक्टर (400पौधा)	3211	
4.	(क) बाँस कलमों की तैयारी (ख) बाँस कंद को निकालने का काम (ग) बाँस काटने का काम और इसके संबंधित कार्य	प्रति सैकड़ा पौधा प्रति कंद प्रति बाँस	1606 65 87	
5.	पौधों की लंबाई, चौड़ाई, ऊँचाई एवं मोटाई नाप करने का कार्य	प्रति सैकड़ा पौधा	14457	
6.	प्रयोगशाला में सहायता एवं सफाई करने का कार्य	50 नमूना	754	
7.	सुखे एवं मरे हुए पौधों का खोदकर निकालने का कार्य	प्रति पौधा	48	
8.	मेढ़ बनाने का कार्य 50x50 मी० (1/4हेक्टर)	प्रति हेक्टर	6061	
9.	मिट्टी में खाद मिलाने का कार्य	प्रति गद्दा	13	
10.	नये पौधों में खाद/पानी/दवाईयाँ डालने का कार्य (1 से 3 वर्ष का पौधा)	प्रति पौधा	8	
11.	बड़े पौधों में कटाई/छंटाई का कार्य	प्रति पौधा	16	
12.	छोटे पौधों की कटाई/छंटाई का कार्य	प्रति पौधा	7.00	

च.	पौधशाला में कार्य:-	---	---	
1.	5 मीटर लम्बी तथा 1 मीटर चौड़ी (5 x 1 मी ⁰) बेड बनाने का कार्य	प्रति बेड	112	
2.	पौधों का जमीन में रोपाई कार्य	प्रति हजार पौधा	2665	
3.	पौधों का पालीथीन थैली (20 x 10 x 8 सें0मी0) में रोपाई कार्य	प्रति हजार पौधा	918	
4.	पालीथीन बैग (15 x 10 सें0मी0) में मिट्टी +खाद भरने का कार्य	प्रति हजार	1911	
5.	पालीथीन बैग (20 x 10 x 8 सें0मी0) में मिट्टी + खाद भरने का कार्य	प्रति हजार	2665	
6.	लीची में गूटी बांधने का कार्य	प्रति हजार	4191	
7.	अमरुद में गूटी बांधने का कार्य	प्रति हजार	4191	
8.	अमरुद व लीची गूटी को पालीथीन बैग (20 x 10 x 8 सें0मी0) में लगाने का कार्य	प्रति हजार	4191	
9.	पौधशाला में पौधों की निकाई गुड़ाई कार्य	प्रति हजार पौधा/बार	1911	
10.	खाद एवं उर्वरक का प्रयोग/गुड़ाई कर मिलाने का कार्य	प्रति हेक्टर	22926	
11.	सिंचाई का कार्य	प्रति हेक्टर प्रति बार	3452	
12.	दवा का छिड़काव	प्रति हे0 प्रति बार	3452	
13.	आम पौधों में ग्राफिटिंग कार्य (दो महीना के सफल पौधों के गिनती के आधार पर)	प्रति हजार	9633	
14.	आंवला पौधों में बडिंग कार्य (दो महीना के सफल पौधों के गिनती के आधार पर)	प्रति हजार	9633	
15.	गुलाब पौधों में बडिंग कार्य (दो महीना के सफल पौधों के गिनती के आधार पर)	प्रति हजार	9633	
16.	अमरुद पौधों में बडिंग कार्य (दो महीना के सफल पौधों के गिनती के आधार पर)	प्रति हजार	9633	
17.	कार्यालय परिसर में लगे अलंकृत पौधों के थालों की सफाई /निकाई/गुड़ाई आदि	प्रति हजार पौधा	19110	
18.	लान की घास कटाई कार्य (Lawn mover द्वारा)	प्रति 100 वर्ग मीटर प्रति बार	47	
19.	मिट्टी के गमलों 12 इंच में मिट्टी एवं खाद भरने का कार्य	प्रति सैकड़ा	643	
20.	मिट्टी के गमलों 10 इंच में मिट्टी एवं खाद भरने का कार्य	प्रति सैकड़ा	602	
21.	मिट्टी के गमलों 8 इंच में मिट्टी एवं खाद भरने का कार्य	प्रति सैकड़ा	566	
22.	मिट्टी के गमलों 6 इंच में मिट्टी एवं खाद भरने का कार्य	प्रति सैकड़ा	481	
23.	ग्राफटेड/बडेड पौधों में बड (disbudding) हटाने का कार्य	प्रति 1000 पौधा	481	
24.	अमरुद,कटहल,बेल,षरीफा में ग्राफिटिंग कराने का कार्य (दो महीना का सफल पौधा)	प्रति हजार	9633	

25.	पॉलीथिन बैग भराई 15 x 10 सेमी0	प्रति हजार	2087	
26.	पौधों का पॉलीथिन थैली (30x20x10 सेमी0) में रोपाई कार्य	प्रति हजार पौधा	3211	
27.	पॉलीथिन बैग(30x20x10 सेमी0) में मिट्टी एवं खाद भरने का कार्य	प्रति हजार पौधा	4015	
28.	कृषिवानिकी और औषधीय पौधों की बीज बेड में लगाने का कार्य	प्रति बेड	16	
29.	सगवान में root-shoot-cuttings का तैयारी	प्रति पौधा	5	
30.	बेड से पॉलीथिन में shift करने का कार्य	प्रति पौधा	5	
31.	छोटा पॉलीथिन से बड़ा पॉलीथिन में shift करने का कार्य	प्रति पौधा	8	
छ	पादप संरक्षण ईकाई:-			
1	कुशल व्यक्ति द्वारा अच्छी किस्म के मशरूम बीज की तैयारी 200 ग्रा. प्रति सफल (अनकन्टामिनेटेड) बैग बनाने का कार्य	प्रति हजार	20,490	
2.	कुशल व्यक्ति द्वारा अच्छी किस्म के अनकन्टामिनेटेड ट्राईकोडर्मा के अनाज आधारित फामूलेषन के 200 ग्राम के बैग तैयार करना।	प्रति हजार	20,490	
3	मशरूम बैग बनाना (कुट्टी) को पानी में फुलाना, सुखाना एवं मशरूम बीज मिलाकर चार किलो के बैग में भरना	प्रति बैग	25	
4	मशरूम बैग से फल तोड़ना, रिसर्च डाटा रिकार्ड करना, पानी से स्प्रे एवं साफ-सफाई का कार्य	प्रति बैग	26	
5	कुशल व्यक्ति द्वारा मिट्टी के नमूनों का संग्रहण, सुखाना, डाइल्यूशन बनाना एवं ग्लासवेयर की साफ-सफाई करना	प्रति 100 नमूना	3500	
6	कुशल व्यक्ति द्वारा प्रयोगशाला में सुक्ष्म जीवाणुओं की वृद्धि हेतु 2 लीटर कल्चर मीडिया तैयार कर टेस्ट-ट्यूब एवं कोनीकल फ्लास्क में भरकर स्टेरिलाइजेशन करना	प्रति 100 टेस्ट-ट्यूब या फ्लास्क	600	
7	ग्लासवेयर (टेस्ट-ट्यूब, पेट्रीप्लेट्स एवं कोनीकल फ्लास्क) की सफाई का कार्य	प्रति 100 ग्लासवेयर	350	
8	बटन मशरूम कम्पोस्ट बनाना एवं 10 किलो बैग में बीज डालकर भरना एवं देखभाल करना	05 किंचंटल	6000	
ज	जल प्रबन्धन:- /Work Shop	---	---	
1.	मिट्टी को काटना, भराव एवं समतल करना	प्रति धन मी0	96	
2.	प्रक्षेत्र पर ड्रिप सिंचाई प्रणाली का संचालन एवं इसका रख-रखाव कार्य	प्रति हेक्टर/प्रति माह	5780	
3.	प्रक्षेत्र के सिंचाई नाला (चैनल) एवं जमीन के नीचे का पाइप लाइन का सुचारु रूप से रख-रखाव कार्य	प्रति हेक्टर/प्रति माह	5780	
4.	ड्रिप के द्वारा जमीन में खाद का परिचालन	प्रति हेक्टर/प्रति बार	4657	
5	पंप के द्वारा जुताईका कार्य(मट्टा प्लाट हल/ डक हैरो/ कटलेटर/रोटावेटर)	प्रति घंटा	1000	
6	पंप के द्वारा घास कटाई (Shrubmaster) के द्वारा	प्रति घंटा	500	

7	पैप्टर एवं टालके द्वारा उपे उपपाद / अय सामी / खाद एवं उवक आद पहुचाने का काय	त दन	5000	
8	पावर टलर वारा जुताई का काय	त घंटा	500	
9	पैप्टर Mounted power sprayer के वारा छड़काव का काय	त दन	5000	
10	JCB के वारा खुदाई का काय	त घंटा	1800	
झ	Orchid Plants (Area 200m²):-	---	---	
1.	Transplanting/ Weeding/ Irrigation/ Spraying/etc	प्रति माह	9633	
ञ	मृदा विज्ञान ईकाई:-	---	---	-
1	collection and estimation of Bulk density of soil profile by digging using auger upto 1 mete(0-15,15-30,30-60,60-100cm)	5 profile	600	
2	Collection of leachate & water sample, measurement of water reenoff , purning / remoual of leachate water from basin	100 m²	2000	
3	Plant uprooting, cleaning, washing , different measurement of root, it drying & storage (1	100 plants	5000	
4	Collection of grain along with plant sample collection (root, stem, leaves, fruits etc)	1000m ²	2000	
5	Filling, placement, collection and washing of litter bags along with spreading of mulch	100 bags	1400	
6.	कुषल व्यक्ति द्वारा मिटी एवं पौधों के नमूनों का संग्रहण, सुखाना, डाइजेसन करना, ग्लासवेयर के साफ सफाई के साथ	प्रति 100 नमूना	4817	
ट	सब्जी एवं फल परिरक्षण ईकाई:-	---	---	
1.	कुशल व्यक्ति द्वारा सब्जी एवं फलों के नमूनों का आवश्यकतानुसार छिलना, काटना, उबालना, सुखाना, पीसना एवं भण्डारण (प्रति बैच 15 से 20 घंटे का कार्य)	प्रति बैच	923	
ठ	Live stock unit			
1	Animals Rearing including shed,animal cleaning, feeding, watering etc	30 pig or up to 50 goats/ Month	19,500	
2	Poultry rearing including sherd, and animal cleaning feeding, watering etc	Up to 100birds /Month	19,500	
3	Fodder production (Sowing of seeds irrigation, weeding and collection of fodder	500m²/Mon	19,500	
4	Assit in Vet. Treatment, health & Record keeping -manual	20 animal /Month	19,500	
5	Hatchery maintenance	200egg/Mo	19,500	
6	Grazing of animals or Backyard rearing of poultry	25 goats or up to 200 birds /Month	19,500	

7	Assistance in postmortem and disposal of carcass	Cattle /buffalo or 30 pig or 5 goats or 10 birds/Mo nth	19,500	
8.	मवेशी के रख रखाव एवं उससे संबंधित कार्य	प्रति मवेशी/माह	5590.00	
	Total Estimated Price *** Rs.		14,50,837	
Including Service charges				

*** The above mentioned estimated unit price were prepared on the basis of **minimum wages as per Govt. norms including all legal liabilities.**

Estimated monthly rate for completion of different Job for Office Management at ICAR-RCER, FSRCHPR, Ranchi during stipulated contract period (01.02.2023 - 31.01.2025)

Sl. No.	Description of Work	Quantity	Estimated Rate per unit	Total Estimated Price
1.	Office management, Record maintenance, Computer Work and other misc. work pertaining to the section:- 1. Purchase Section 2. Audit & Accounts Section 3. Establishment Section 4. Cash & Bill Section 5. sale counter	5 sections	25,000.00 per unit	
2.	Mopping, cleaning and sweeping of office premises (1 st and 2 nd Floor):- 1. Office building. 2. All laboratories. 3. Administrative Wing. 4. farmer Hostel 5. Vegetable Observatory	5 sections	30,000.00 per unit	
Total Estimated Price*** Rs.			55,000.00	
Including Service charges				

*** The above mentioned estimated unit price were prepared on the basis of **minimum wages as per Govt. norms including all legal liabilities.**

**Estimated rate for completion of different Job Work at Farm-II (Churu) at
ICAR-RCER, FSRCHPR, Ranchi during stipulated contract period
(01.02.2023 - 31.01.2025)**

क्रम सं०	कार्य का विवरण	ईकाई	सांकेतिक दर (रुपयों में)	दर (रुपयों में)
(1)	(2)	(3)	(4)	(5)
क	फल बगीचों में कार्य:-	---	---	---
1.	आम,लीची एवं अन्य फलों की तुड़ाई एवं ढुलाई कर कार्यालय तक पहुँचाना	प्रति विचंटल	566	
2.	फलों का 5 कि.ग्रा. का पैकेटिंग करना	प्रति सैकड़ा	94	
3.	ट्रेक्टर ट्रैली में खाद का लोडिंग/ अनलोडिंग का कार्य	प्रति बैग	7	
4.	पौधशाला में भरे हुए पौलिथीन बैग को उठाकर बेड में पहुँचाने एवं कतार में लगाने का कार्य	प्रति हजार	1911	
5.	जाल द्वारा मच्छली पकड़ने का कार्य	प्रति विचंटल	566	
6.	चुना पोताई का कार्य जमीन से 1 मीटर उँचाई तक	प्रति सैकड़ा पौधा	1105	
7.	गड्डे खोदने का कार्य (3.0 फीट X 3.0 फीट X 3.0फीट)	प्रति गड्डा	55	
8.	गड्डे खोदने का कार्य (2.0 फीट X 2.0 फीट X 2.0फीट)	प्रति गड्डा	35	
9.	मिट्टी खोदना, ट्रेक्टर ट्राली में लोड करना, गिराने का कार्य	प्रति 100 सी.एफ.टी.	763	
10.	लेआउट करना गढ़ा भरने का कार्य,पौधा लगाने का कार्य	प्रति हेक्टर(100पौधा)	2405	
11.	लेआउट करना, गढ़ा भरने का कार्य,पौधा लगाने का कार्य	प्रति हेक्टर(400पौधा)	3211	
12.	पौधों की लंबाई, चौड़ाई, उँचाई एवं मोटाई नाप करने का कार्य	प्रति सैकड़ा पौधा	14450	
13.	प्रयोगशाला में सहायता (फल का छिलका, गुद्दा, बीज निकालने एवं ग्लासवेयर सफाई करने का कार्य)	50 नमूना	754	
14.	सुखे एवं मरे हुए पौधों का खोदकर निकालने का कार्य	प्रति पौधा	48	
15.	मेढ़ बनाने का कार्य 50 X 50 मी० (¼ हेक्टर)	प्रति हेक्टर	6061	
16.	उच्च घनत्व फल बागिचों में 1. निकाई/गुड़ाई 2. कटाई/छंटाई 3. फलों की तुड़ाई	प्रति हेक्टर/बार प्रति हेक्टर/बार प्रति हेक्टर	9552 6679 9552	
17.	बड़े फलों के पौधों का जीर्णोद्धार के लिए कटाई/छंटाई	प्रति पौधा	1911	
18.	जीर्णोद्धार कार्य के बाद बड़े पौधों के कलमों की छंटाई	प्रति पौधा	566	
19.	अनानस में घास की सफाई का कार्य (खूरपी के द्वारा)	प्रति हेक्टर	11865	
20.	प्लॉट से कटे हुए फल पौधों को हटाने का कार्य	प्रति हेक्टर	2600	
21.	टेपरोसिया/अन्य पौधा को काँटकर पौधों के नीचे मल्लिचंग करने का कार्य	प्रति हेक्टर	3900	

22.	आम, लीची का सूखा हुआ बड़ा पौधा को उखाड़ने का कार्य	प्रति पौधा	780	
23.	बड़े पौधों में सेंटर ऑपनिंग करने का कार्य	प्रति पौधा	390	
24.	फलों में बैगिंग करने का कार्य	100 बैग	390	
25.	अमरुद के डाल से पत्ती हटाकर, डाल को मोड़ने/बाँधने का कार्य	प्रति पौधा	780	
26.	बाउण्ट्री मरम्मत का कार्य (खुँटा काटना, लगाना, तार एवं नेट से घेरने का कार्य) लम्बाई 50 मीटर, 3मी0 X 3मी0 पर खुँटा लगाने का कार्य, 2 फुट गहरा)	50 मी0	1200	
27	बाँस काटकर (2 फुट) खुँटी बनाने का कार्य	200 खुँटी	6000	
ख	फल फसल - आम, लीची, कटहल, बेल आदि (100 पौधा/हे0):-	---	---	---
1.	थालों की निकाई गुड़ाई	प्रति हेक्टेयर प्रति बार	4550	
2.	खाद एवं उर्वरकों का प्रयोग/गुड़ाई कर मिलाना	प्रति हेक्टेयर प्रति बार	6903	
3.	सिंचाई कार्य (पाईप से)	प्रति हेक्टेयर प्रति बार	2405	
4.	बीमारी एवं कीड़ों की रोकथाम हेतु दवा का छिड़काव	प्रति हेक्टेयर प्रति बार	1950	
5.	पौधों की कटाई/छंटाई का कार्य	प्रति हेक्टेयर प्रति बार	9100	
6.	भार द्वारा सिंचाई करना	प्रति हेक्टेयर प्रति बार	2405	
7.	घास व झाड़ी की कटाई/सफाई कार्य	प्रति हेक्टेयर प्रति बार	9100	
8.	लीची के पौधा में छिलका (girdling) का कार्य	प्रति पौधा	68	
9.	लीची के बड़े पौधों में शेड-नेट लगाने का कार्य (बास काटना, गद्द खोदना, बांधना एवं शेड-नेट लगाने इत्यादि)	प्रति पौधा	1528	
ग	अमरुद, नींबू, शरीफा, नाशपाती, चीकू आदि (400 पौधा/हे0):-	---	---	---
1.	थालों की निकाई/गुड़ाई	प्रति हेक्टेयर प्रति बार	9100	
2.	खाद एवं उर्वरकों का प्रयोग/गुड़ाई कर मिलाना	प्रति हेक्टेयर प्रति बार	11479	
3.	सिंचाई कार्य (पाईप से)	प्रति हेक्टेयर प्रति बार	4550	
4.	बीमारी एवं कीड़ों की रोकथाम हेतु दवा का छिड़काव	प्रति हेक्टेयर प्रति बार	2405	
5.	पौधों की कटाई/छंटाई का कार्य	प्रति हेक्टेयर प्रति बार	9100	
6.	भार द्वारा सिंचाई करना	प्रति हेक्टेयर प्रति बार	4550	
7.	घास व झाड़ी की कटाई सफाई कार्य	प्रति हेक्टेयर प्रति बार	6903	
8.	सघन घनत्व फल बगीचा में कल्लों की छटाई	प्रति हेक्टेयर प्रति बार	12042	

घ	कृषि वानिकी और आषधीय पौधों से संबंधित कार्य:-	---	---	---
1.	सगवान, शिशम, कालाशिशम, बकैन, महोगनी, बाँस,आदि के लिए गड्ढे खोदने का कार्य (क) 3.0 फीट X 3.0 फीट X 3.0 फीट (ख) 1.0 फीट X 1.0 फीट X 1.0 फीट	प्रति गड्ढा प्रति गड्ढा	55 25	
2.	मिट्टी खोदना, ट्रैक्टर ट्राली में लोड करना, मिराने का कार्य	प्रति 100 सी०एफ०टी०	763	
3.	गड्ढा भरने का कार्य, पौधा लगाने का कार्य	प्रति हेक्टर (400पौधा)	3211	
4.	(क) बाँस कलमों की तैयारी (ख) बाँस कंद को निकालने का काम (ग) बाँस कटने का काम और इसके संबंधित कार्य	प्रति सैकड़ा पौधा प्रति कंद प्रति बाँस	1606 65 81	
5.	पौधों की लंबाई, चौड़ाई, ऊँचाई एवं मोटाई नाप करने का कार्य	प्रति सैकड़ा पौधा	1446	
6.	प्रयोगशाला में सहायता एवं सफाई करने का कार्य	50 नमूना	754	
7.	सुखे एवं मरे हुए पौधों का खोदकर निकालने का कार्य	प्रति पौधा	48	
8.	मेढ़ बनाने का कार्य 50X50 मी० (1/4हेक्टर)	प्रति हेक्टर	6061	
9.	मिट्टी में खाद मिलाने का कार्य	प्रति गड्ढा	13	
10.	नये पौधों में खाद/पानी/दवाईयाँ ढालने का कार्य (1 से 3 वर्ष का पौधा)	प्रति पौधा	9	
11.	बड़े पौधों में कटाई/छटाई का कार्य	प्रति पौधा	16	
12.	छोटे पौधों की कटाई/छटाई का कार्य	प्रति पौधा	7	
ड.	पौधशाला में कार्य:-	---	---	---
1	5 मीटर लम्बी तथा 1 मीटर चौड़ी (5 X 1 मी० ²) बेड बनाने का कार्य	प्रति बेड	112	
2.	पौधों का जमीन में रोपाई कार्य	प्रति हजार पौधा	2665	
3.	पौधों का पालीथिन थैली (20 x 10 x 8 सें०मी०) में रोपाई कार्य	प्रति हजार पौधा	918	
4.	पालीथिन बैग (15 x 10 सें०मी०) में मिट्टी +खाद भरने का कार्य	प्रति हजार	1911	
5.	पालीथिन बैग (20 x 10 x 8 सें०मी०) में मिट्टी + खाद भरने का कार्य	प्रति हजार	2665	
6.	लीची में गूटी बांधने का कार्य	प्रति हजार	4191	
7.	अमरुद में गूटी बांधने का कार्य	प्रति हजार	4191	
8.	अमरुद व लीची गूटी को पालीथिन बैग (20 x 10 x 8 सें०मी०) में लगाने का कार्य	प्रति हजार	4191	
9.	पौधशाला में पौधों की निकाई गुड़ाई कार्य	प्रति हजार पौधा/बार	1911	
10.	खाद एवं उर्वरक का प्रयोग/गुड़ाई कर मिलाने का कार्य	प्रति हेक्टर	22927	
11.	सिंचाई का कार्य	प्रति हेक्टर प्रति बार	3452	

12.	दवा का छिड़काव	प्रति हे० प्रति बार	3452	
13.	आम पौधों में ग्राफिटिंग कार्य (दो महीना के सफल पौधों के गिनती के आधार पर)	प्रति हजार	9633	
14.	आंवला पौधों में बडिंग कार्य (दो महीना के सफल पौधों के गिनती के आधार पर)	प्रति हजार	9633	
15.	गुलाब पौधों में बडिंग कार्य (दो महीना के सफल पौधों के गिनती के आधार पर)	प्रति हजार	9633	
16.	अमरुद पौधों में बडिंग कार्य (दो महीना के सफल पौधों के गिनती के आधार पर)	प्रति हजार	9633	
17.	कार्यालय परिसर में लगे अलंकृत पौधों के थालों की सफाई /निकाई/गुड़ाई आदि	प्रति हजार पौधा	19110	
18.	लान की धास कटाई कार्य (Lawn mower द्वारा)	प्रति 100 वर्ग मीटर प्रति बार	47	
19.	मिट्टी के गमलों 12 इंच में मिट्टी एवं खाद भरने का कार्य	प्रति सैकड़ा	642	
20.	मिट्टी के गमलों 10 इंच में मिट्टी एवं खाद भरने का कार्य	प्रति सैकड़ा	602	
21.	मिट्टी के गमलों 8 इंच में मिट्टी एवं खाद भरने का कार्य	प्रति सैकड़ा	566	
22.	मिट्टी के गमलों 6 इंच में मिट्टी एवं खाद भरने का कार्य	प्रति सैकड़ा	481	
23.	ग्राफटेड/बडेड पौधों में बड (disbudding) हटाने का कार्य	प्रति 100 पौधा	481	
24.	अमरुद,कटहल,बेल,षरीफा में ग्राफिटिंग कराने का कार्य (दो महीना का सफल पौधा)	प्रति हजार	9633	
25.	पौलिथिन बैग भराई 15 X 10 से०मी०	प्रति हजार	2087	
26.	पौधों का पॉलीथिन थैली (30X20X10 से० मी०) में रोपाई कार्य	प्रति हजार पौधा	3211	
27.	पॉलीथिन बैग (30X20X10 से० मी०) में मिट्टी एवं खाद भरने का कार्य	प्रति हजार पौधा	4014	
28.	कृषिवानिकी और औषधीय पौधों की बीज बेड में लगाने का कार्य	प्रति बेड	16	
29.	सागवान में root-shoot-cuttings का तैयारी	प्रति पौधा	5	
30.	बेड से पॉलीथिन में shift कराने का कार्य	प्रति पौधा	5	
31.	छोटा पॉलीथिन से बड़ा पॉलीथिन में shift करने का कार्य	प्रति पौधा	9	
Total Estimated Price*** Rs.			3,32,521	
Including Service charges				

The above mentioned estimated unit price were prepared on the basis of **minimum wages as per Govt. norms including all legal liabilities.**

I/We fully understand that this quantity will be taken into account, only for the purpose of evaluation/comparison of bids, and, that during actual implementation of contract, the actual quantity may vary as per actual demand.

I/We also fully understand that the estimated rates mentioned by ICAR-RCER, FSRCHPR, Ranchi are the most reasonable rates on the basis of minimum wages as per Govt. norms including all legal liabilities, so as to afford the due payment of statutory Minimum Wages to the respective Workmen, and that if I quote more than 5 percent (5%) lower than these estimated rates including service charges, my/our bid price(s) is bound to be considered completely unreasonable, whereby my/our bid would become substantially unresponsive.

I/We also fully understand that as and when the Union Ministry of Labour enhances the statutory Minimum Wages, the total wages quoted in my/our bid would also increase in equal proportion, in accordance with the Minimum Wages Act, 1948.

Important Note: If all the bidder quoted same bid price including service charges, than the following criteria with marking system, will be adopted by the Institute to finalize the bid price:-

In the event of the lowest bid prices quoted equally by two or more bidders, the contract will be awarded to the bidder, who fetches maximum marks in the technical evaluation, as per the following merits :

Sl No	Technical Evaluation Criteria	Weightage (100 marks)	
1.	Years of providing such type of satisfactory services along with proper certificate upto satisfactory level (2017-18 to 2021-22).	Max 40 marks	
		a	Min 2 years
		b	2 years to 4 years
		c	4 years to 6 years
		d	6 years and above
2.	Average Annual Turnover (in Indian Rupees) in last two years (2020-21, 2021-22).	Max 30 marks	
		a	Less than 50 lakhs
		b	50 lakhs to 1 crore
		c	1 crore to 2 crore
		d	2 crore to 4 crore
		e	4 crore to 6 crore
		f	6 crore and above
3.	Number of personal registered, Labour contract act (As per Labour Licence)	Max 15 marks	
		a	Upto 100
		b	101-200
		c	201 and above
4.	Number of personal registered, with EPF facility (along with their EPF no.)	Max 15 marks	
		a	Upto 100
		b	101-200
		c	201 and above

Important Note :

- A. In case of more than one successful lowest bidders (L-I), the work/contract will be awarded to the firm which got highest marks in the technical evaluation.**
- B. In case of tie in the technical score, the firm with more no. of years in experience will be preferred.**
- C. In case of tie in the experience also, the firm with more turn over in the financial year 2021-2022 will be preferred.**

The Head, ICAR-RCER, FSRCHPR, Ranchi reserves the right to reject any or all Tenders in whole or in part without assigning any reasons therefore. The decision of Head, ICAR-RCER, FSRCHPR, Ranchi shall be final and binding on the contractor/agency in respect of any clause covered under the Contract.

**Sd/
Assistant Administrative Officer**

(On the letter head of the Firm)

	:			
Tender Reference No.	:			
Name of the Tender/work	:			
Check List				
Sl. No.	Details	Submitted (Yes/ No)	If submitted, mention page no. of pdf file	Remarks
1.	Registration certificate of the firm (as a Sole Proprietor/ Partnership Firm/ Company) for carrying out such work contracts under the Central Govt. /State Govt.			
2	Minimum turnover of the firm should not be less than Rs 80.00 lakhs (Rupees eighty lakhs only) during last two financial years (2020-21, 2021-22) .			
3	The firm should have an experience in the field of providing such type of services of continous two years in last 5 years (w.e.f. 2017-18 to 2021-2022) in ICAR Institute/State Agricultural Universities/Central Govt establishments/Autonomous bodies of Govt of India/Corporation of Govt of India/reputed public or private organisation.			
4	Certified Balance sheet of the firm for last three years of the service contract by the Chartered accountant (2019-2020, 2020-21 & 2021-2022) .			
5	Duly certified copies of the satisfactory services of the firm should be enclosed for continuous two years (w.e.f. 2017-18 to 2021-2022)			
6.	Employee EPF registration certificate in any state of India.			
7.	Employee ESI registration certificate in any state of India.			
8	The contractor/agency must have a registration (for its past/ongoing contract) under the Contract Labour (Regulation and Abolition) Act, 1970. The contractor shall obtain the labour licence under this Act.			
9	No of staff registered under ESI & EPF separately has to be provided. A firm must have a minimum 50 no of staff with their ESI & EPF contributions. Documentary proof of ECR and Successful Tranaction Receipt of EPF and ESI for last 3 months has to be attached			
10.	Goods and Service Tax (GST) registration certificate issued by Govt. etc.			
11	Whether the firm has any legal suit criminal case pending against it for violation to EPF/ESI, minimum wages Act or other laws (give details). The firm/agency must enclose a certificate indicating that there is no criminal/legal suit pending or contemplated against them.			
12	Registration with Income Tax Department (Copy of PAN and IT returns for last three financial years) (2019-20 to 2021-2022)			
13.	The Agency should enclose copies of the payment made to its existing labour/personnel (minimum 50 nos.) for the last 03 months in terms of salary through Bank and EPF/ESI payment to them , in support of the condition (individual statement to be enclosed).			

Sd/

Signature of Bidder with Official Seal

(On the letter head of the Firm)

MANDATE FORM FOR BANKING DETAILS

Name of the Firm:

Registered /Postal Address:

1	Permanent Account Number (PAN) No.	
2	Goods & Service Tax (GST) Registration No.	
3	Bank details:-	
	a Bank Name	
	b Branch Address	
	c Account No.	
	d Type of Account (Current/Savings)	
	e MICR No.	
	f RTGS/NEFT Code	

Date:

Name of the Authorized Signatory

Place:

Stamp & Signature

(On the letter head of the Firm)

CERTIFICATE ABOUT NON-BLACKLISTING

We.....on this date ----- do hereby certify that our company / firm has not been blacklisted by any Government Department / Government Educational Institutions / Research Institute(s) on any grounds.

Authorized signatory of Bidder with Seal

Name -----

Designation -----

Place -----

Date -----

**TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)**

Date:

To,

The Head,
ICAR Research Complex for Eastern Region,
Farming System Research Centre for Hill and Plateau Region,
Plandu, Ranchi ó 834010 (Jharkhand) INDIA

Sub: Acceptance of Terms & Conditions of Biennial Job Work Rate Contract for providing Farm and Field services at ICAR Research Complex for Eastern Region, Farming System Research Centre for Hill and Plateau Region, Ranchi.

Tender Reference No: _____

Name of Tender / Work: - _____

Dear Sir,

I/ We have downloaded / obtained the tender document(s) for the above mentioned Tender/Workø from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc ..), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.

I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Autonomous Body/Organization/Public sector undertaking.

I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

(To be given on Company Letter Head)

TO WHOM IT MAY CONCERN

We hereby certify that our firm..... has no legal suit/criminal case pending or contemplated against the Proprietor of the agency or any of its directors on grounds of moral turpitude or for violations of any of the laws in-force. Also, that the firm/agency has never been black listed by any Government or semi Government authority during the last 05 years.

(Name and Signature of the Bidder, with Official Seal)

(To be given on Company Letter Head)

Financial Bid/Price Bid Undertaking

UNDERTAKING

1. I submit the Financial Bid for **Biennial Job Work Rate Contract for providing Farm and Field services at ICAR Research Complex for Eastern Region, Farming System Research Centre for Hill and Plateau Region, Plandu, Ranchi** as envisaged in the Tender document of tender id.
2. I have thoroughly examined and understood all the terms and conditions as contained in the Tender document, and agree to abide by them.
3. I offer the rate(s) as indicated in the Financial Bid inclusive of all applicable charges, duties and taxes except Goods and Service Tax. The rates are in Indian Rupee.
4. I understand and agree that in case of any discrepancy/difference in the amounts indicated in figures and words the amount in words will prevail and will be considered.
5. I also agree that the quoted rates shall remain firm throughout the tenure of the contract and no revision will be considered for any reason.

Place:

Date:

SIGNATURE OF BIDDER & STAMP

Instructions for Online Bid Submission

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <http://eprocure.gov.in/eprocure/app>.

REGISTRATION:

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll" on the CPP Portal is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC s to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective "My Tenders" folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should login to the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. The Bidder has to select the payment option as "Offline" to pay the tender fee/ EMD as applicable and enter details of the instrument.
4. The Bidder should prepare the EMD as per instructions specified in the tender document. The Original should be posted / couriered/ given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
5. A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bid in the format provided and no other format is acceptable. The bidders are required to download the BOQ file, open it and complete the white coloured (unprotected cells with their respective financial quotes and other details (such as the name of the bidder) No other details should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BOQ file found to be modified by the bidder, the bid will be rejected.
6. The server time (which is displayed on the bidders dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
8. The uploaded tender documents must become readable only after the tender opening by the authorized bid openers.
9. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission: in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
10. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1204200462

General Instructions to the Bidders

1. The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidders are required to upload all the documents in pdf format.
2. Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the website <https://eprocure.gov.in/eprocure/app> under the link "Information about DSC".
3. Tenderers are advised to follow the instructions provided in the "Instructions to the Tenderer" for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <http://eprocure.gov.in/eprocure/app>

**KIND ATTENTION: FOR TAKING ASSISTANCE, IF ANY
CPP Portal website: www.eprocure.gov.in**

Assist. Admin. Officer